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71 Sport Win, lose or draw draw • equalise • lead • lose • score • win The place to go ice rink • golf course • ground • stadium swimming pool • tennis court Hitting it golf club • ice hockey stick • pool cue table tennis bat • tennis racket Sporting types assistant referee • coach • manager referee • umpire Dad and the lads catch · head · hit · kick · pass · throw Health and medicine 83 Feeling bad cough • flu • sore throat • temperature • virus Aches and pains earache • headache • pain • stomach ache toothache At the doctor's blood pressure • blood sample • chest examine Diagnosis broken · dislocated · pulled · sprained · twisted Treatment bandage • injection • operation • plaster prescription Weather 95 Hot or cold? boiling hot • chilly • freezing • mild scorching Wet or dry drizzle • heavy rain • light rain • shower torrential rain Windy weather breeze • gale • high wind • hurricane light wind

4 Travel and transport

well-made

special offer

receipt • refund

The airport baggage hall • boarding pass • check-in desk customs • departure lounge • passport control

Railway station change • direct • first-class • return • single

47

59

Quality high-quality • old-fashioned • reliable • stylish

Bargain store closing-down sale · discount · pricey · reduce

How to pay bank card • cash • cheque • credit card • loan

Complaining complain • credit note • exchange • faulty

standard

Holiday hotel air conditioning • double room

en suite • minibar • single room • suite

Fun in the sun barbecue • cruise • excursion • picnic sightseeing • sunbathing

Getting home bomb scare • delay • divert • strand • strike

5 Friends and family

Names first name • maiden name • middle name nickname • surname

Relations brother-in-law • half-sister • step-brother step-mother • step-sister

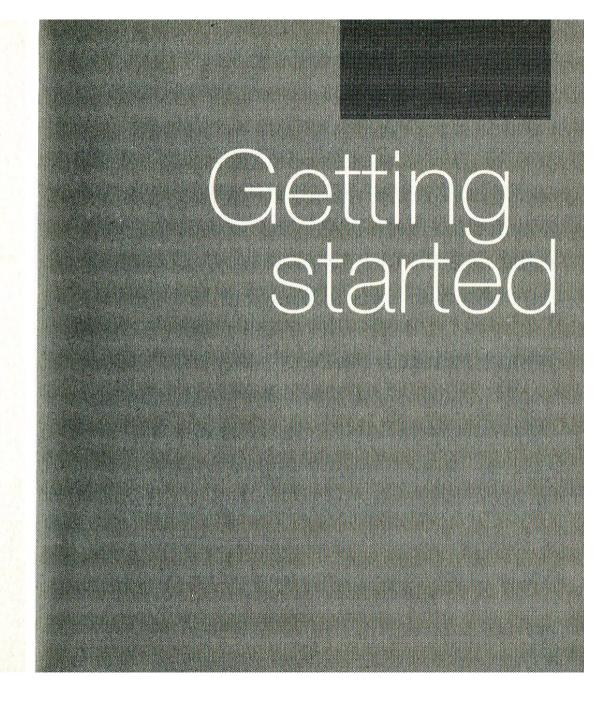
Mates classmate • colleague • flatmate • room-mate • workmate

Relationships boyfriend • ex-husband • fiancé/fiancée

partner • wife-to-be

Feelings can't stand • fall out with • fancy • make up

	Visibility bright • dull • foggy • overcast • sunny	
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How can this book help you?

Do you want to learn more English words?
Can you say some of what you want to say ...
but not all of it, because you don't know
enough words? Do you wonder where you can
find the words you need? *The Penguin Quick Guide to Really Useful English Words* gives you
the words that you're looking for.

What's in this book?

There are over 250 really useful English words. Each chapter looks at a different area of real life – for example, food, clothes or travel. At the end of every chapter you'll find exercises to help you remember what you've learned. And you can check your answers at the back

of the book. The key words in the book are also listed in the **Index**.

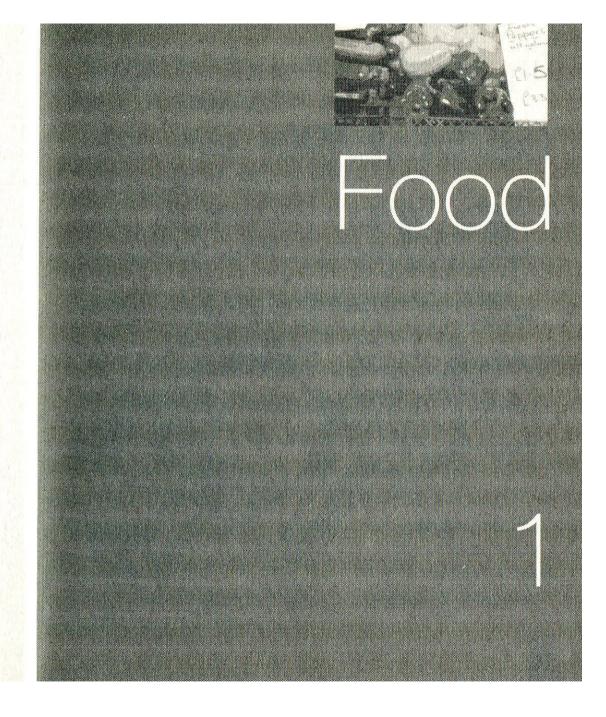
Why is this book called a Quick Guide?

Because it takes you straight to the words you need. For instance, we all like to eat, so why not turn to the first chapter, *Food*, starting on page 11? But don't expect to find the names of different types of food. You probably know most of these already. Instead, there are words that help you to talk about food – when you buy it in a shop or a restaurant, when you cook it and when you eat it.

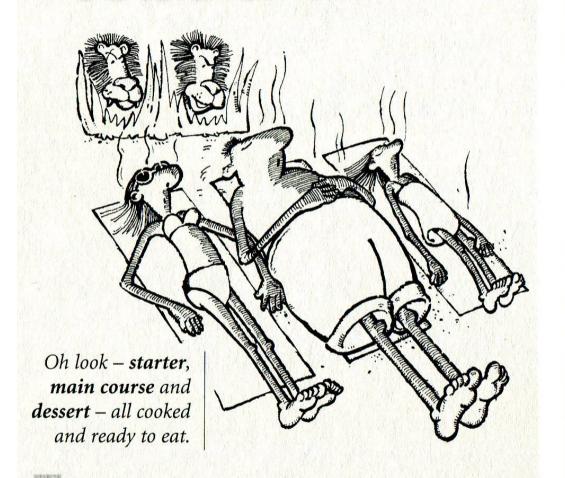
This is a *Quick Guide*. You don't need to spend hours studying it. Just open it for ten minutes every day – and see how quickly you learn.

- Choose a subject that interests you. Maybe you're sitting on a bus, a train or a plane.
 Look at *Travel and transport*, starting on page 47. Read the chapter and find words that go with what you're doing.
- Answer the questions in the **Review** section at the end. Then go to the **Answers** section at the back of the book. Were you right?
- Now go to the **Index**. Read the sample sentences and write down the words in your own language.

I hope you enjoy using the book. Good luck!



In the restaurant



WAITER: Would you like to see the **dinner** menu, sir?

MAN: Thank you. Hmm ... I think for a **starter** I'll have

Soup of the Day.

WAITER: Yes, sir. Today the soup is -

MAN: And for the main course, well, I had a snack about an hour ago, and a heavy lunch before that. Is the Chef's Special quite light?

WAITER: Yes, sir. Today it's -

MAN: No, don't worry – I'll eat it anyway. And for **dessert**I'll have Fruits in Season.

dinner
starter
main
course
snack
lunch
dessert

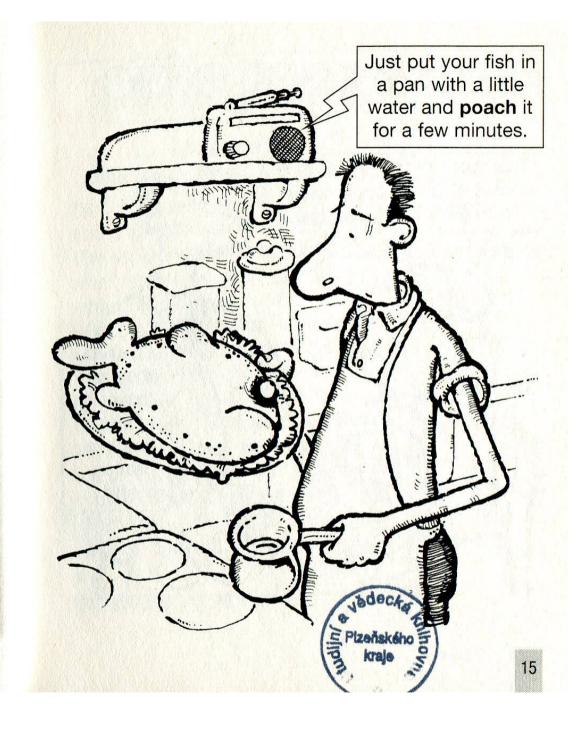
How to cook fish

Fish Sin

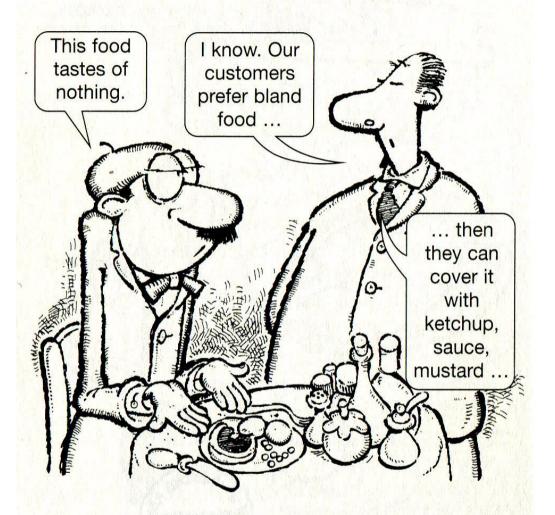
fry grill poach steam

bake

Many people **fry** fish in a little oil, but there are many other ways of cooking it. You can **grill** it – but remember that the grill needs to be really hot before you put the fish under it. Or you can **poach** it. Just put your fish in a pan with a little white wine and water, and heat it gently for a few minutes. And a simple method is to **steam** it – wrap it in foil and place it over some boiling vegetables. 10–15 minutes should be long enough. Or why not just brush some oil or melted butter over the fish and **bake** it in the oven?



Restaurant critic



Eating Out

This week: The Kings Head, Cardiff Bay

The chicken soup was so salty that I couldn't taste anything else. The steak was overcooked until it was very dry, and the sauce which was supposed to be spicy was actually quite bland. The vegetables had been boiled until they were soft - they were really disgusting. And the apple pie which I had for dessert was sour - this chef has never heard of sugar. Apart from all that, it was a nice meal. The restaurant was charming, the staff were very helpful and the coffee was really delicious.

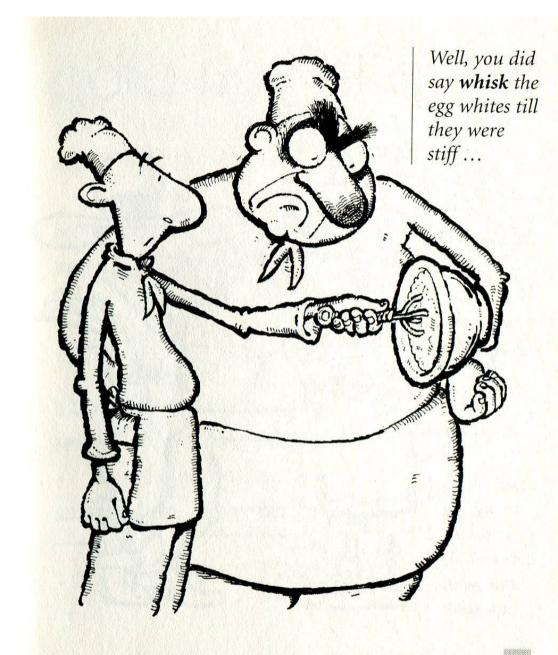
salty
overcooked
spicy
bland
disgusting
sour

Cheese soufflé

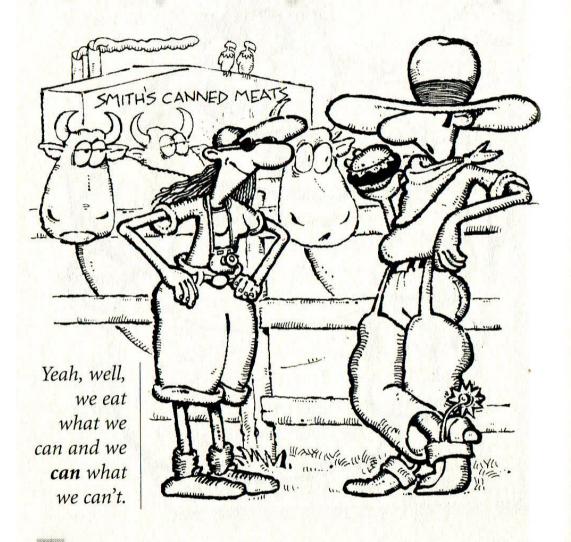
melt stir simmer grate beat

whisk

Melt 25g of butter in a saucepan, add 25g of plain flour and stir for two minutes over a medium heat. Now slowly stir in 50ml of milk and let it simmer gently for three minutes, stirring occasionally. Grate 75g of hard cheese and stir this in with a little salt and pepper. Separate three eggs into yolks and whites. Beat the yolks and stir them in too. Now whisk the egg whites until they are stiff, beat a couple of spoonfuls into the sauce and carefully stir in the rest. Put the mixture in a buttered soufflé dish and bake at 190°C for 30-35 minutes.



Shop till you drop



MUM: Now, we need some bars of -

BILLY: Chocolate?

MUM: No, soap. And a few tins of -

BILLY: Lemonade? Coke? Fizzy

orange?

MUM: Soup. Nice healthy soup.

BILLY: Can we have some cans too?

MUM: Very funny. They're the same

thing. Now, I also want a big

packet of -

BILLY: Chocolate biscuits?

MUM: No, washing powder, and a

tube of toothpaste.

BILLY: Mum, you're no fun at all!

bar

tin

can

packet

tube

Review 1

A Match these words with the descriptions.

starter snack dessert lunch sour bland

- 1 A meal in the middle of the day.
- 2 Some food you eat between meals.
- 3 It means an acid taste like lemon.
- 4 It means the food has very little taste.
- 5 You might begin a meal with this ...
- 6 ... and end with this.

B Match 1-5 with a-e.

1 Cook in hot oil.

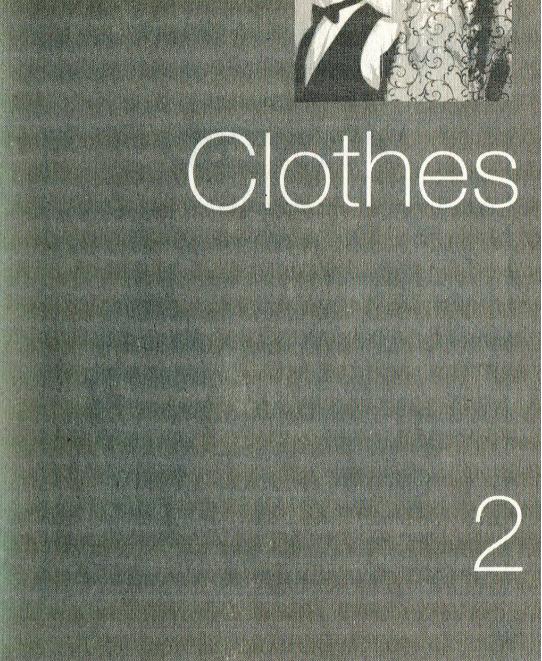
a) steam

2 Cook in a hot oven.

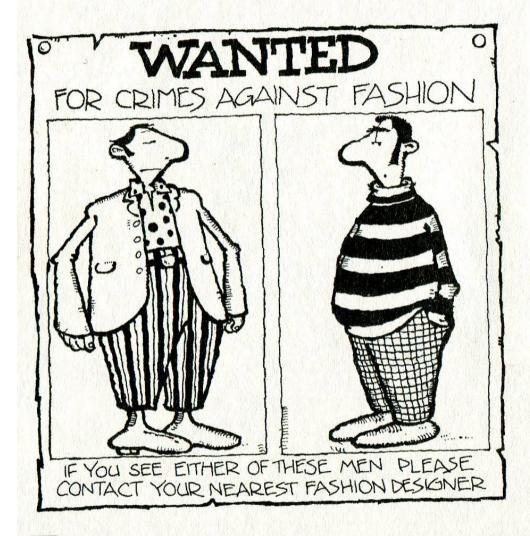
- b) fry
- 3 Cook in very hot water.
- c) grill
- 4 Cook above very hot water.
- d) bake
- 5 Cook near something
- e) boil

very hot.





Witness



OFFICER: What did they look like?

WOMAN: One of them had a red and white **spotted** shirt, a **plain** jacket and **striped**

trousers. Terrible!

OFFICER: And the other one?

WOMAN: He was even worse – a striped sweater – blue and

pink. And checked

trousers – can you

believe it?

OFFICER: How big were the men?

WOMAN: Sorry, I only noticed their

clothes. You see, I'm a

fashion designer.

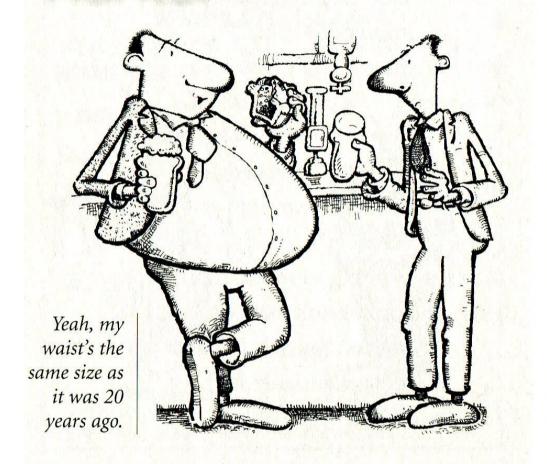
spotted

plain

striped

checked

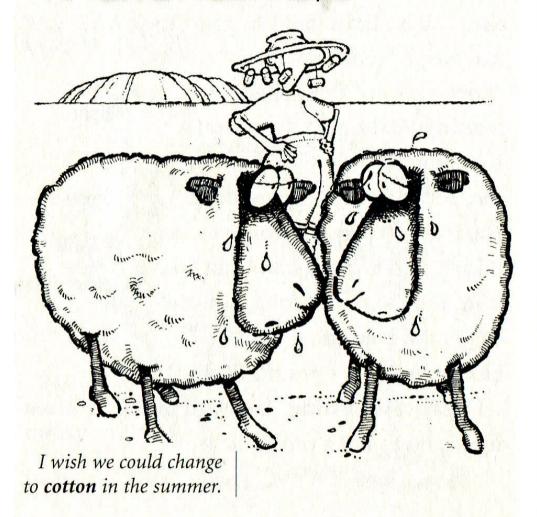
The bargain hunter



Look at these jeans! Only three pounds, so I got two pairs. OK, they're a bit tight, but I'm going to lose weight soon. No, they aren't too **short** – it's just these shoes I'm wearing. And I got this jacket for five pounds. Wait – I'll slip it on too. Yes, I admit it's quite loose. No, it isn't **baggy** – it's only a size bigger than normal, and I can take it in. Yes, I know it's long, but you can't have everything. And the blouse was only a pound. Tight? No – I'd say **close-fitting**. And with my figure, that's not a problem.

tight
short
loose
baggy
close-fitting

Material rap



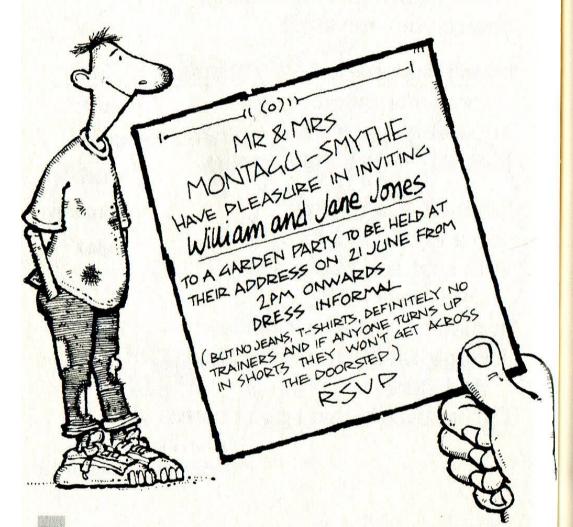
I don't like **wool**, it isn't cool, It makes you sweat a lot. And **cotton**'s just impossible, Unless your iron's hot.

I don't like **suede** in any shade Of brown or green or grey And get no joy from **corduroy** Please take the stuff away!

What I like is nylon,
Top and trousers too,
With shirt and socks and
underwear
In matching shades of blue.
Though people turn their heads
and stare
I'm so relaxed that I don't care.

wool
cotton
suede
corduroy
nylon

Garden party



BILL: They're *your* friends. Tell me what to wear.

JANE: Well, they'll be fairly informal.

BILL: So just my normal clothes?

JANE: No, I said informal, not scruffy.

BILL: I am not scruffy. **Casual**, maybe. And I'm not going to try to look **trendy** to please your posh friends ...

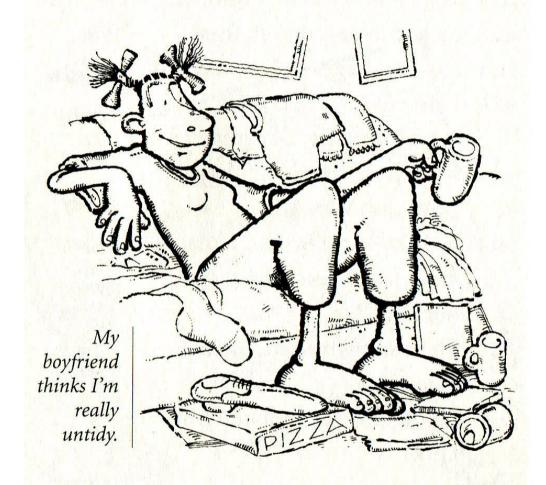
JANE: Nobody's saying that. I just want you to look **smart** for once.

BILL: I'll be **over-dressed**. I'll feel stupid.

JANE: If you look OK, nobody will know.

informal scruffy casual trendy smart over-dressed

Life at the top



Most nights, I get home from work quite late, and I'm really, really tired. If my shoes have laces, I never bother to untie them. I always think it's easier to do that before you put them on. So I just kick them off. Then I unzip my skirt. Usually I don't really take it off - I just let it fall to the floor. I undo the buttons on my blouse and slip it off – and sometimes it ends up on the floor too. After that I put on a T-shirt and a pair of loose trousers and pour myself a drink. My boyfriend thinks I'm really untidy – I wonder why?

untie
put on
unzip
take off
undo
slip off

Review 2

A Choose one word for each pattern.

plain checked spotted striped

- 1 with vertical lines from top to bottom
- 2 with small squares
- 3 with lots of dots
- 4 with no pattern, all one colour

B Match 1-3 with its opposite, a-c.

1 tight

a) short

2 long

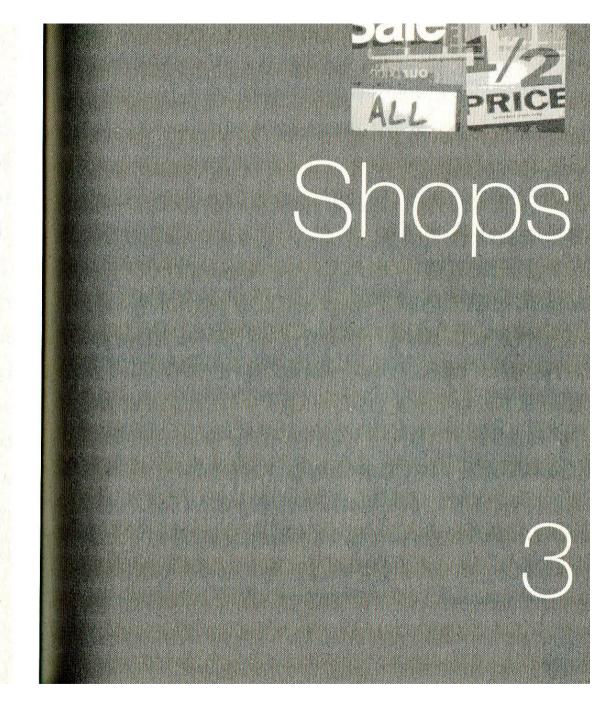
b) loose

3 scruffy

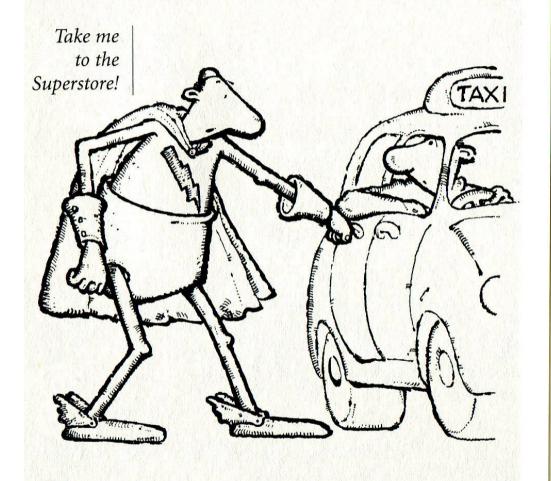
c) smart

C Complete these with the correct material.

- 1 is light, strong and synthetic.
- 2 is warm and comes from sheep.
- 3 comes from a plant.



Where to shop



GEORGE: The problem with life today is that nobody goes to the **high street shops** any more.

MARIA: What do you mean?

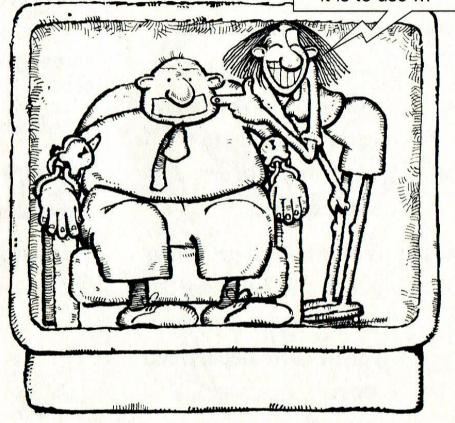
GEORGE: Well, we all just drive to out-of-town shopping centres, and go to supermarkets or superstores.

MARIA: Well, you can get things much cheaper there than at the **corner shop** or a town centre **department store**.

high street shop
shopping centre
supermarket superstore corner shop department store

Quality

Now, let me show you just how easy it is to use ...



And this is the very latest slimming device to appear on the market. It may look a little old-fashioned at first glance, but it's a high-quality item, scientifically designed for maximum comfort and safety. It's well-made, from the finest materials, and it's a stylish addition to any home. It's also extremely reliable - it'll go on working for years if you take care of it. Now, let me show you just how easy it is to use ...

oldfashioned highquality well-made stylish reliable

Bargain store



JIM: Right, we need lots of bargains tomorrow. Put 'reduced – £15 each' on all these sweaters.

BERT: That's still a bit **pricey**, isn't it? They normally sell at £16.

JIM: OK, let's make them a **special offer** – £30 for two. And a 5% **discount** to anyone who buys
more than ten.

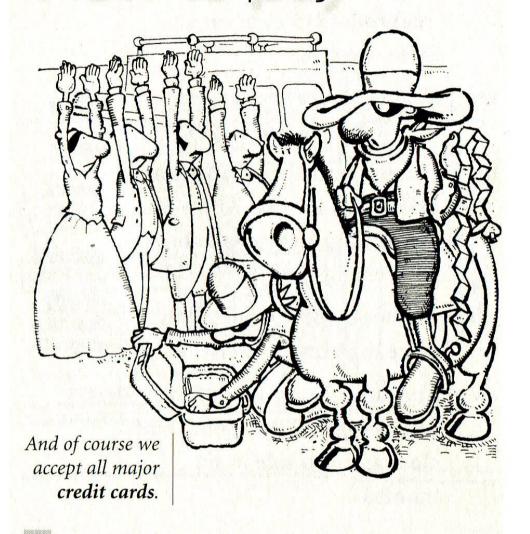
BERT: But boss, who's going to buy more than ten sweaters?

JIM: The same sort of idiot who believes we're having our third closing-down sale in six months!

reduce
pricey
special
offer
discount
closingdown

sale

How to pay



ASSISTANT: How are you paying?

CAROL: Sorry, I don't have cash

with me.

ASSISTANT: We accept all major

credit cards.

CAROL: I've come without my

purse, and my cards are

in it. Will you take a

cheque?

ASSISTANT: Do you have a bank

card?

CAROL: Sorry, that's in my

purse, too. I wonder ...

could we arrange a

loan?

ASSISTANT: For a pair of tights?

cash

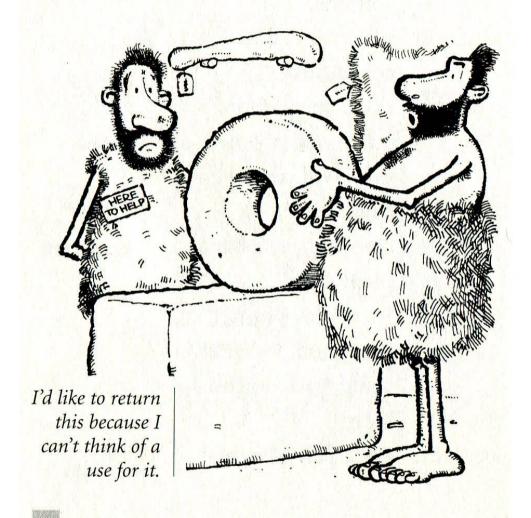
credit card

cheque

bank card

loan

Complaining



ALAN: I don't like to **complain**, but I bought this camera last week and it's stopped working.

ASSISTANT: Mmm – yes, it's faulty. Do
you have your receipt? We
can either exchange the
camera or offer you a credit
note. You can use it for
anything in the shop.

ALAN: No, I'd rather have a **refund**.

ASSISTANT: I'm afraid that isn't company policy, sir.

ALAN: But it is the law – and I'm a law student. So refund my money or I'll see you in

court. OK?

complain
faulty
receipt
exchange
credit note
refund

Review 3

A Match each description with a shop.

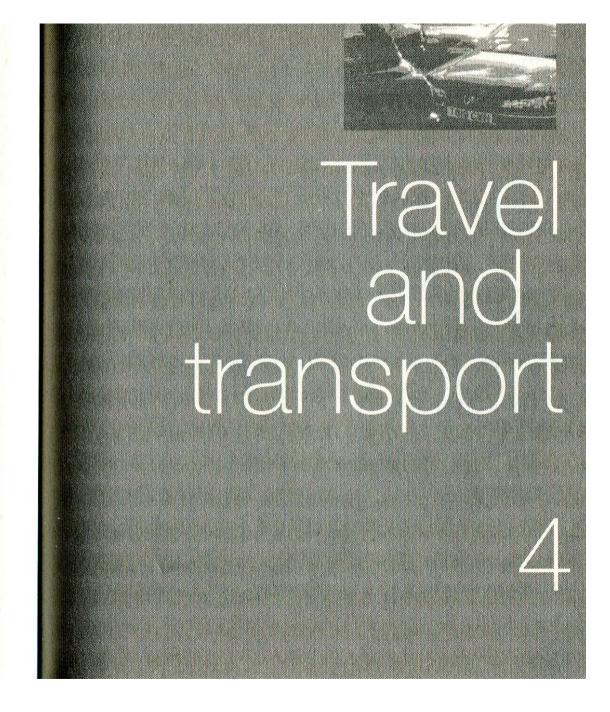
corner shop department store high street shop supermarket

- 1 shop on the town's main street
- 2 small shop on any street in town
- 3 large shop that mainly sells food
- 4 large shop that sells almost everything

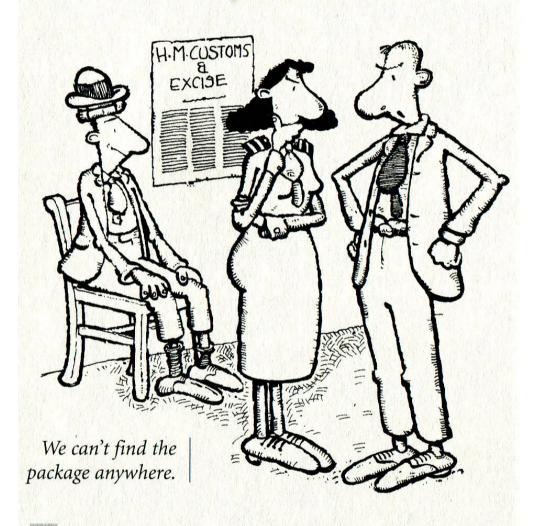
B Match these words with the descriptions.

cash loan discount faulty refund reliable

- 1 a reduction in the usual price
- 2 your money returned to you
- 3 works well for a long time
- 4 money that you borrow
- 5 not working well
- 6 coins and banknotes



The airport



I stood in the queue right behind him at the check-in desk. He was carrying a small package and I watched him check in two suitcases and get his boarding pass. Then I followed him through passport control and into the departure lounge. I had a seat beside him on the plane – I'd asked for that and when we arrived I followed him to the baggage hall then here to customs. His suitcases are here but we can't find the package anywhere.

check-in desk

boarding pass

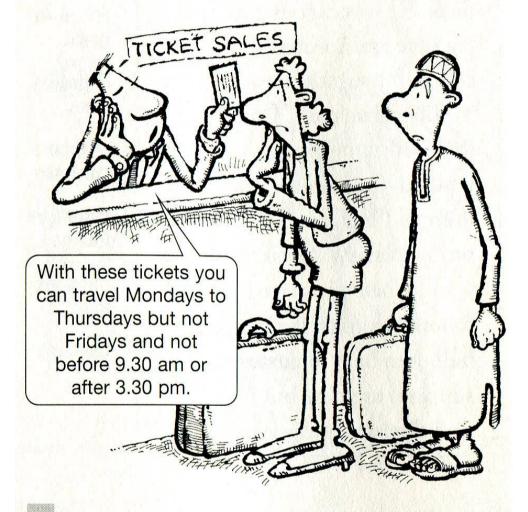
passport control

departure lounge

baggage hall

customs

Railway station



A: How much is a **return** to Stockford, coming back next Friday?

B: £118. A **single**'s half that price − £59.

A: Is that the first-class price?

B: No, that's a **standard** ticket. Do you want first class?

A: Er ... no, standard's fine. What time's the next train?

B: In about two hours – at 4.15.

A: Is it direct?

B: No, you'll have to **change** at Allchurch.

return
single
first-class
standard
direct
change

Holiday hotel

single room

double

suite

en suite

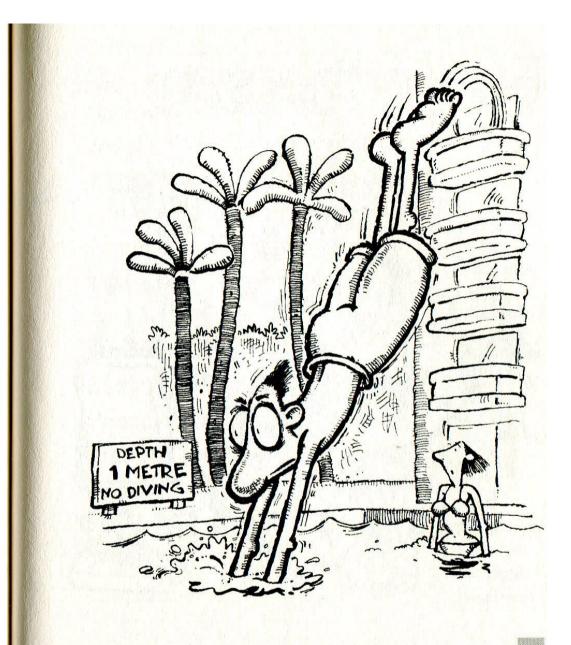
minibar

air conditioning

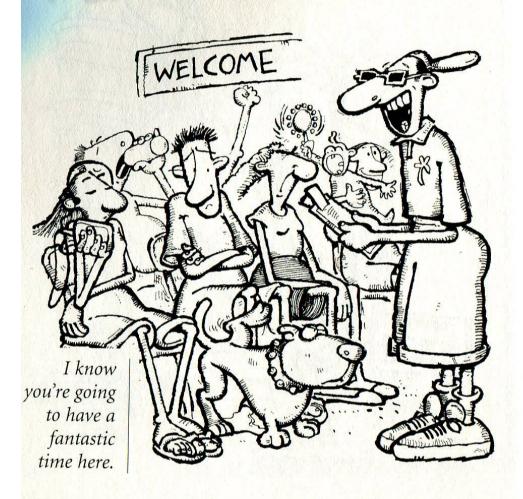
Sunlife Hotel

76 single rooms50 double rooms3 suites

All with en suite bathroom, minibar, direct dial telephone, satellite TV and air conditioning.



Fun in the sun



Hi! I'm Lee, your SunFun Tours rep – and this week we're really going to have fun in the sun! This evening there's a coach excursion to the beach for a barbecue. Tomorrow morning you'll enjoy sunbathing by the pool, then in the afternoon we have a short cruise around the islands, finishing with a picnic at the local Roman ruins. On Wednesday morning your coach will take you into town for some sightseeing and shopping, then in the evening a local folk-dancing group will entertain you ...

excursion
barbecue
sunbathing
cruise
picnic
sightseeing

Getting home

delay

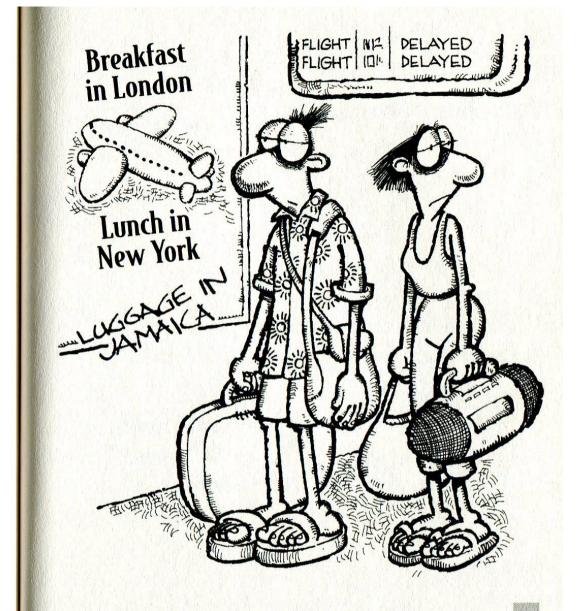
strike

strand

bomb scare

divert

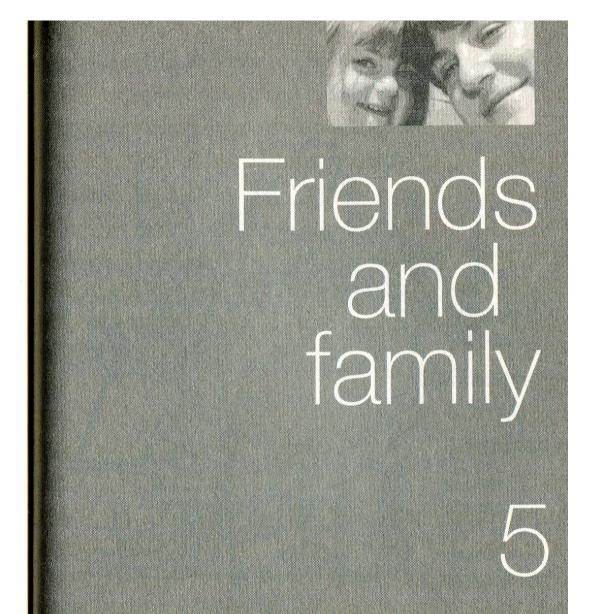
But the flight home was awful ... first of all we were delayed because of a strike somewhere and we were stranded at the airport. Then there was a bomb scare, so we had to go outside in the rain ... and then, hours later, we finally took off, but when we arrived the plane couldn't land because of fog, so we were diverted to another airport. The whole journey was a nightmare!



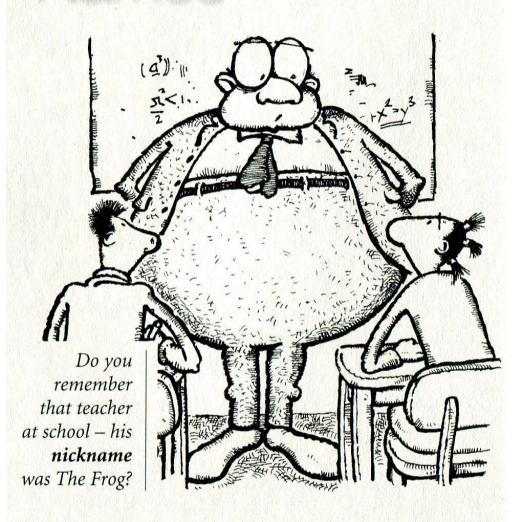
Review 4

A Complete 1-8 with a-h.

- 1 Cruise: A holiday
- 2 Excursion: A short journey
- 3 Delayed: The plane left later
- 4 Customs: They sometimes open
- 5 Diverted: The plane is sent to a
- 6 Strike: Workers stop work for
- 7 Stranded: At the airport but you can't
- 8 Barbecue: A meal cooked outside on
 - a) an open fire.
- e) on a ship.
- b) for pleasure.
- f) different airport.
- c) more money.
- g) your suitcases.
- d) travel or leave.
- h) than expected.



Names



MAN: Hello. I'd like to check something in my account.

BANK: What's your account number, please? And your **surname**?

MAN: It's 1136538 and my family name's Jones.

BANK: And your first name, Mr Jones?

MAN: John. Well, that's my **middle name**. I hate my first name.

BANK: Yes, I have it on the screen – Hector. Now, I need your mother's maiden name.

MAN: It's James – before she married she was Cheryl James. But everybody used her **nickname** – Charlie. My dad thought she was a man at first.

surname

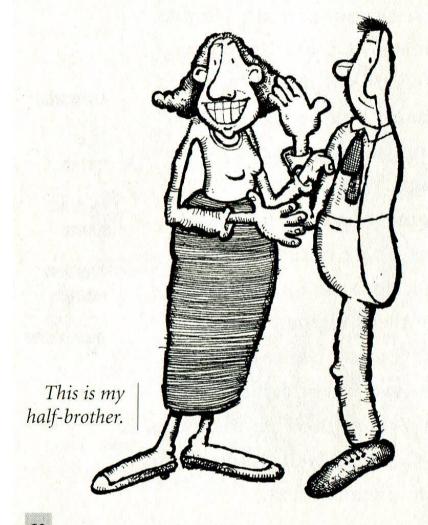
first name

middle name

maiden name

nickname

Relations



brothers-in-law. One of them, my wife's youngest brother, is still at primary school. But the other one, my sister's husband, has just retired.

IAN: Really? My father's just married again, and my step-mother already had two kids, so now I have a step-brother and a step-sister.

SUE: Is that so? My mum remarried too, and then had another baby, so I've got a half-sister.

brotherin-law

stepmother

stepbrother

stepsister

halfsister

Mates

ROSE: So Tim's a colleague of yours?

STUART: Well, a workmate – we don't

have 'colleagues' in the garage.

ROSE: Who's that he's talking to?

STUART: That's Liam. We were room-

mates on holiday last year.

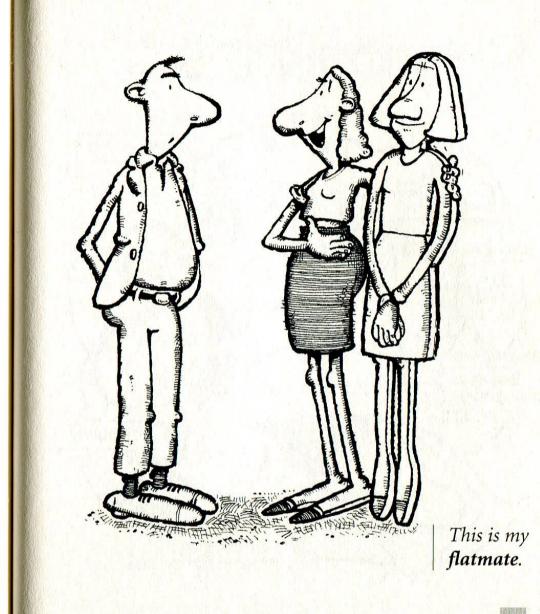
ROSE: Who's the other guy?

STUART: Joe? Oh, he used to be a

flatmate – and we were **classmates** at school.

BOB: So ... they're all your 'mates'?

STUART: No – I can't stand any of them.



colleague

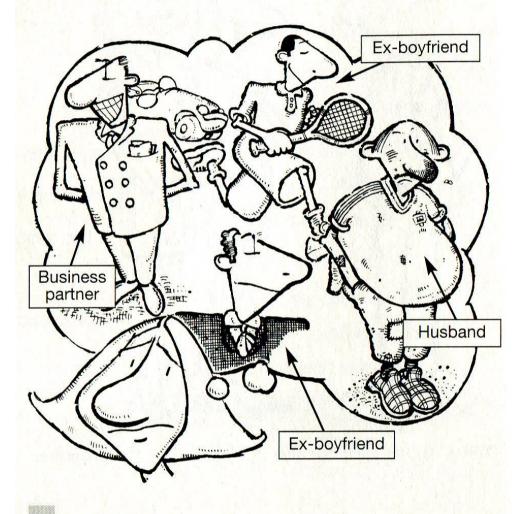
workmate

room-mate

flatmate

classmate

Relationships



GAIL: Oh, hi Mum and Dad. This is Steve, my ... partner.

DAD: Partner? You mean you work together?

GAIL: No, I mean ... he's ...

MUM: I think she means **boyfriend**. How nice!

GAIL: Well, a bit more than boyfriend ...

DAD: Your fiancé? You're engaged?

GAIL: No, we live together.

DAD: So soon? I saw your **ex-husband** only last week. He

was with his new **wife-to-be**.

Such a nice guy, Clive.

partner

boyfriend

fiancé/ fiancée

ex-husband

wife-to-be

Feelings

can't stand

fancy

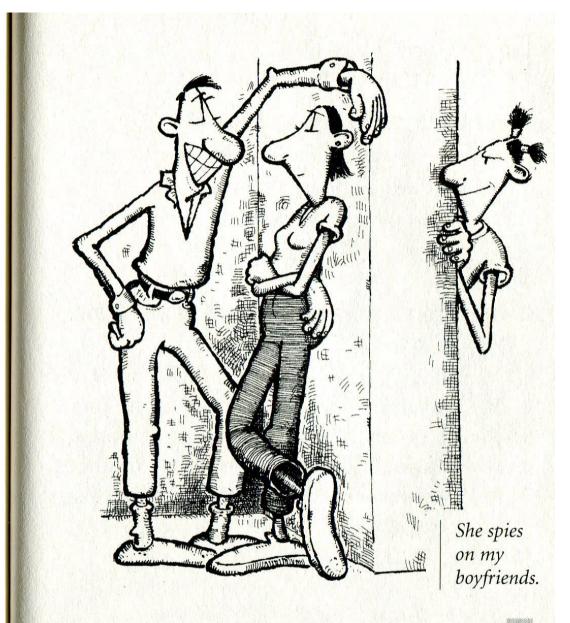
fall out with

make up

I can't stand my sister.
She makes me so mad.
She spies on my boyfriends,
And then she tells Dad.

I fancy her boyfriend,
But he fell out with me,
The day I told Dad
That she came in at three.

We might **make** it **up**And then he might see
That he shouldn't have chosen
My sister ... but me!



Review 5

A Use these words in the sentences.

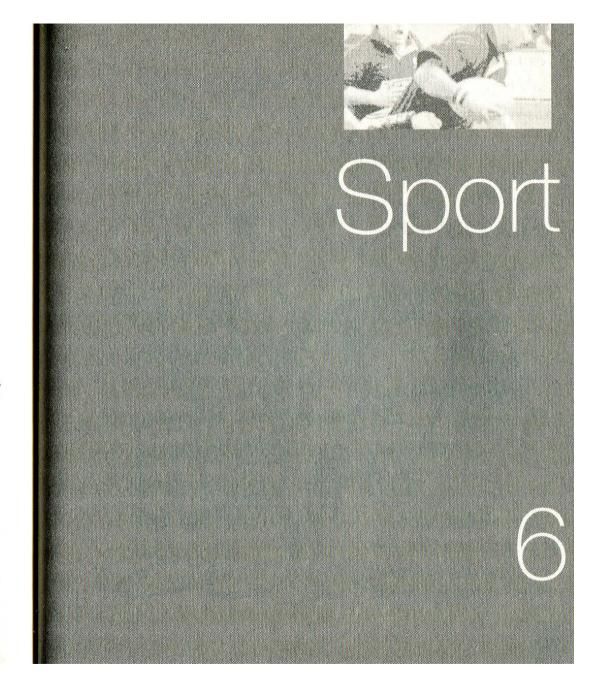
ex-husband maiden half-brother nickname

- 1 She kept her name after marriage.
- 2 His is Lofty because he's so tall.
- 3 He's my same dad, different mums.
- 4 He's her now they got divorced.

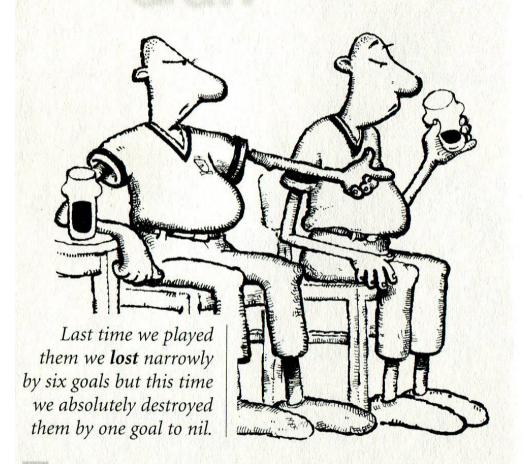
B Which relation are these people to me? Match 1–10 with a–d.

- 1 My wife's sister
- 2 My husband's mother
- 3 My wife's father
- 4 My husband's brother
- 5 My brother's wife
- a) sister-in-law
- b) brother-in-law

- 6 My husband's father
- 7 My wife's mother
- 8 My sister's husband
- 9 My wife's brother
- 10 My husband's sister
- c) mother-in-law
- d) father-in-law



Win, lose or draw



And you join us at a tense moment in this game. Rangers were leading Rovers by one goal to nil. But young Sanchez has just equalised and ... oh, he's scored again! That went straight through Bill Smith's legs and Rovers are ahead! Last Saturday they lost to City, but then **drew** with United in midweek. Today they might just win, especially with Bill Smith in goal. It really is time that man retired!

lead
equalise
score
lose
draw
win

The place to go



JUAN: Jill, where's the football stadium?

JILL: There's no stadium here. The local **ground** is up that road, past the **tennis courts** and the **ice rink**. Why?

JUAN: I'm meeting my girlfriend there. Her father owns the club.

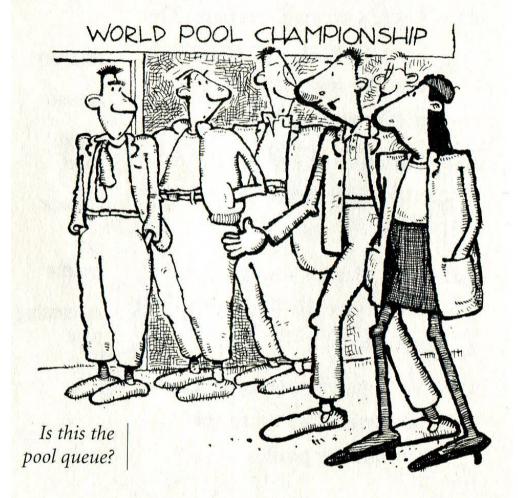
JILL: Stan Magee? You won't see him today. He'll be at the **golf** course.

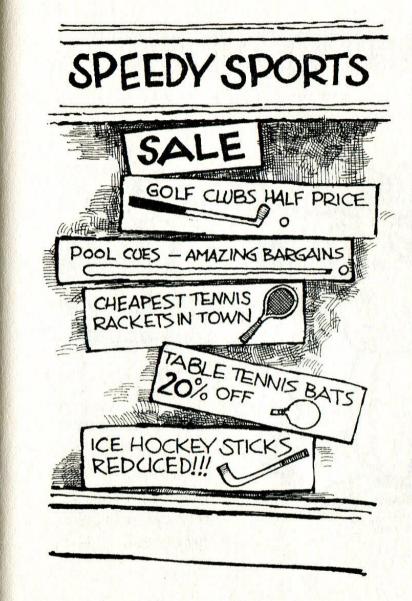
JUAN: We're not going to the game anyway. We're off to the swimming pool.

stadium
ground
tennis
court
ice rink
golf
course
swimming

pool

Hitting it

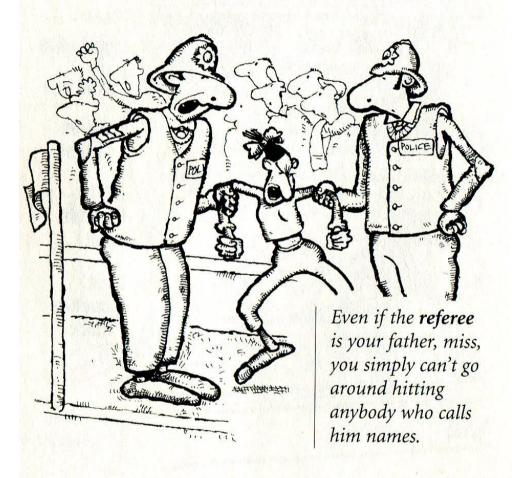




golf club
pool cue
tennis
racket
table
tennis
bat
ice

hockey stick

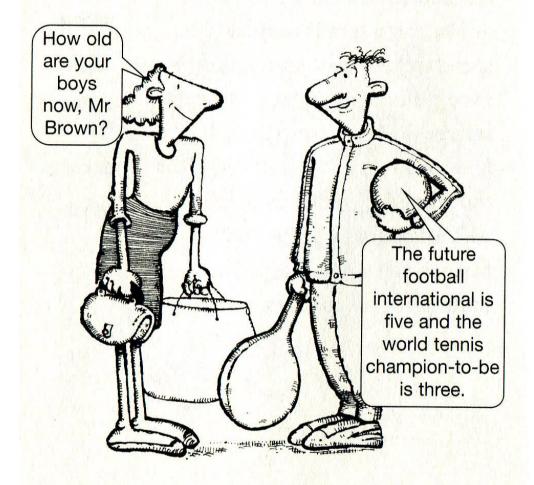
Sporting types



... and another advantage of being a **referee** is that it keeps me fit. You run a long way during a game unlike, say, a tennis umpire, who spends all the time sitting down. Even if I'm working as an assistant referee - what we used to call a linesman – I run up and down the touchline for an hour and a half. And, of course, I get to meet all the famous players, as well as the managers and coaches.

referee
umpire
assistant
referee
manager
coach

Dad and the lads



Now catch the ball, Tommy – there – oh, don't drop it! Now kick it back to daddy. No, kick it, don't throw it! Now, I'll kick it to you ... now you pass it to Sammy. OK, Sammy, kick it back to me – really hit it hard. OK, now, we're going to practise something else – I'll throw it and you head it back. Don't be silly, of course it doesn't hurt! Ready?

kick throw pass hit



Review 6

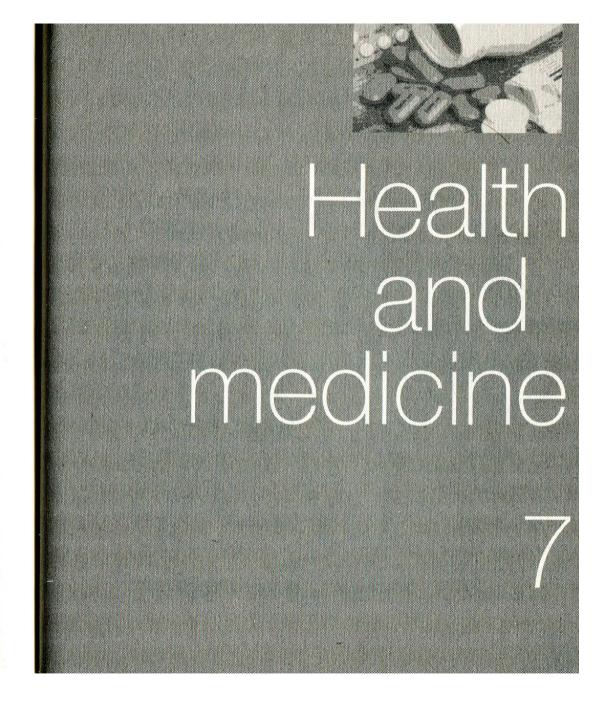
A Put these words into pairs.

football course ice court swimming pitch tennis pool golf rink

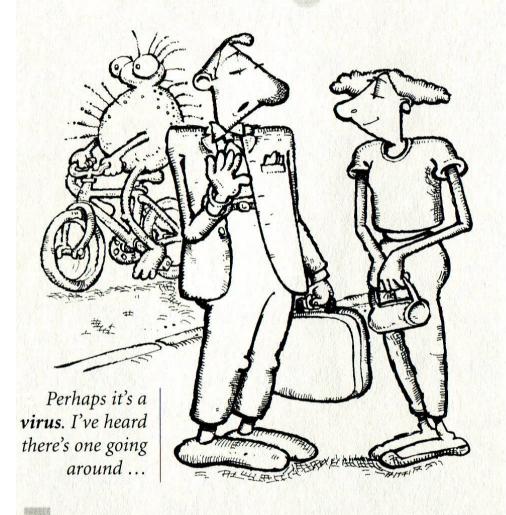
B Fill in the missing words.

went ahead equalised win lost head ground passed

A tense game at the City (1) today. The visitors, United, (2) in the 11th minute when Andic (3) to Minck and he scored. City (4) ten minutes later when Kiselyov jumped up to (5) a high ball into the net. It looked like United might (6) when they got a penalty in the final minute, but Miller missed. Then Anson of City scored in injury time, so United (7) for the third week in a row.



Feeling bad



TESS: Oh, hi Bert – how are you?

BERT: Not too good. I've got a bad cough and a sore throat.

TESS: Your voice sounds a bit strange. Have you got a temperature?

BERT: I don't think so – well, maybe

I feel a little hot.

TESS: It might be flu.

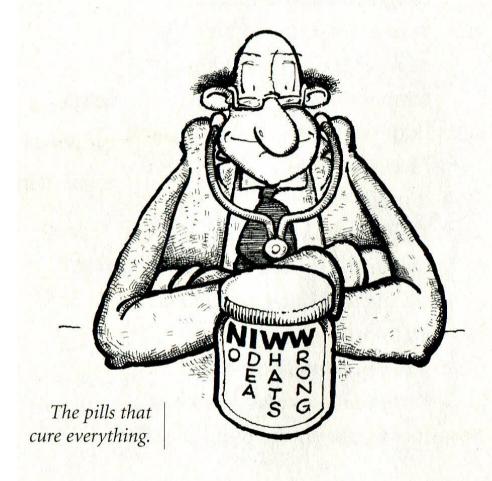
BERT: Yeah, possibly. But I won't bother the doctor. He'll just tell me to take an aspirin and go to bed.

TESS: Yes, you're probably right.

Perhaps it's a **virus**. I've heard there's one going round.

cough
sore throat
temperature
flu
virus

Aches and pains



ALF: I keep getting these headaches.

DOCTOR: I see. When did they start?

ALF: Over a week ago. And I've got earache too, in my left

ear.

DOCTOR: Well, I'll have a look at it.

ALF: I've got a **pain** in my right leg as well – did I tell you

about that?

DOCTOR: No, Mr Gibb, you didn't.

ALF: And my **stomach ache** is so bad. I don't think I can go in to work this week. Worst of all, I've got **toothache**.

DOCTOR: Well, you'll have to see the dentist about that.

headache

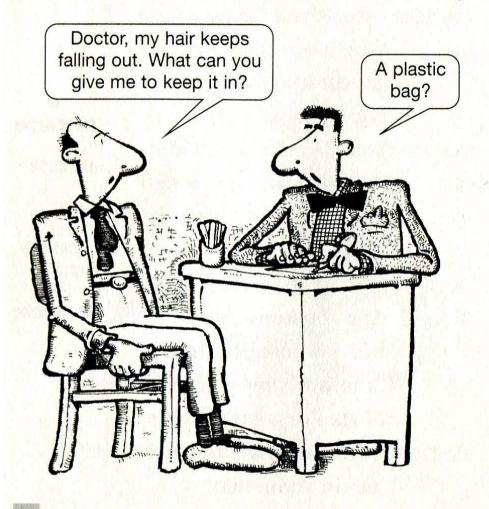
earache

pain

stomach ache

toothache

At the doctor's



LUCY: So what did the doctor do?

EVAN: Well, she **examined** me. She put a thermometer in my mouth and took my temperature. She said it was normal.

LUCY: Did she listen to your chest?

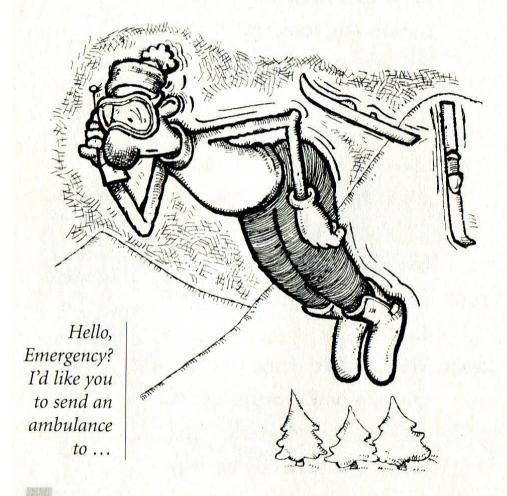
EVAN: Oh yes. She said I should stop smoking, but apart from that, it was OK. Then she took my blood pressure.

LUCY: Fine too? Good. Anything else?

EVAN: Well, I asked if she wanted to take a **blood sample** but she said it wasn't necessary. It seems I'm perfectly healthy.

examine
chest
blood
pressure
blood
sample

Diagnosis



NURSE: I've seen the X-rays, and the Swiss doctor was right – your ankle isn't **broken**.

EMMA: Really? But it hurts a lot.

NURSE: Yes, it's badly **sprained**. Now, how's your shoulder – the one you **dislocated**?

EMMA: It's getting better – it's still a bit sore, though. But the **pulled** muscle in my leg has improved.

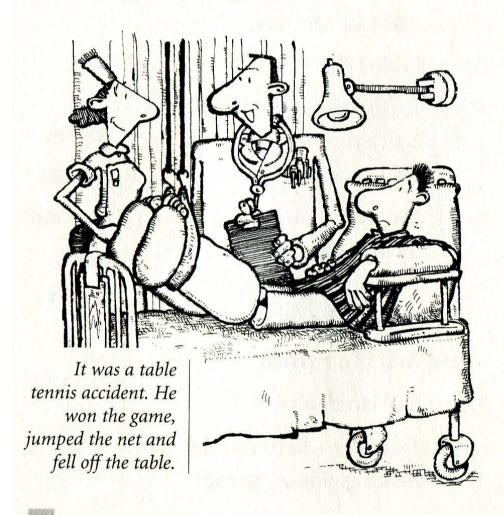
NURSE: And you twisted your knee?

EMMA: Yes, but that's OK now.

NURSE: I wonder – have you thought about giving up skiing?

broken
sprained
dislocated
pulled
twisted

Treatment



Mr Bonard, is it? Well, your arm is broken, but it's only a small crack, so there's no need to put it into plaster. I'm just going to give you an injection to take the pain away – there you are. Now we'll wait a few minutes and then I'll bandage it. No, of course you won't need an operation. I'll give you a prescription. Take it to the chemist's and get some painkillers in case you have trouble sleeping. That's all – and try not to use your arm for about six weeks.

plaster
injection
bandage
operation
prescription

Review 7

A Which of these can be followed by ache?

arm ear eye head knee leg stomach tooth

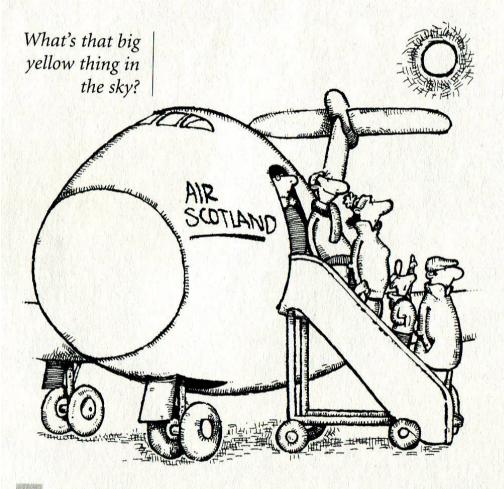
B Make pairs with 1-10 and a-j.

- 1 flu
- 2 cloth
- 3 listen
- 4 sore
- 5 pulled
- 6 needle
- 7 blood
- 8 dislocated
- 9 prescription
- 10 temperature

- a) thermometer
- b) injection
- c) shoulder
- d) bandage
- e) chemist
- f) muscle
- g) pressure
- h) chest
- i) virus
- j) throat



Hot or cold?



SUE: Brr! It's really freezing outside.

SAM: Yes, it is a bit chilly.

SUE: Chilly? It's so cold my nose almost dropped off. I don't understand you, Sam.

Remember when we were in Spain, it was boiling hot, and you said it was quite mild really.

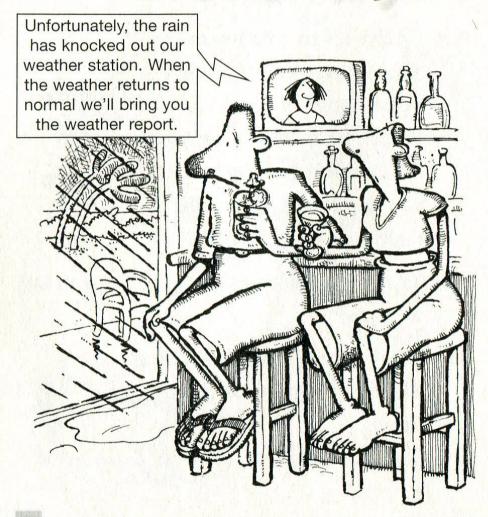
SAM: Yes, I suppose it was fairly warm.

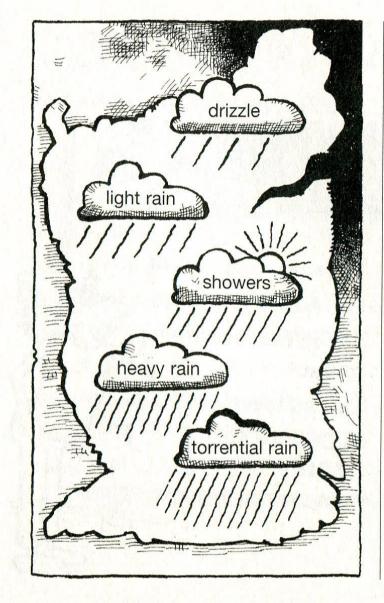
SUE: Fairly warm? It was **scorching**!

The temperature was above fifty!

freezing
chilly
boiling
hot
mild
scorching

Wet or dry





drizzle
light rain
shower
heavy
rain
torrential
rain

Windy weather

WIND SPEED GUIDE



kph

1–6 Too calm. Stay in bar.

6–30 OK. Sail if you must.

30–50 Tricky. Best return

to bar.

50-70 Do not leave bar!

70+ HIDE UNDER TABLE!

And now the weather forecast for weekend sailors. Saturday will begin with **breezes** in most areas. Later in the morning it will become more windy, with light winds in the south and some high winds further north. Make sure you're back on land by the evening, because there's a chance of gales, especially in the islands. Now, we're expecting a hurricane on Sunday morning, so, if possible, get your boat out of the water. Then go home and hide in the cellar for at least 24 hours. Sorry about that.

breeze
light wind
high wind
hurricane
gale

Visibility



So it looks like winter this year is going to be on Wednesday.

JAKE: Hello – 228 1665 – Jake here.

CARA: Jake, hi! It's me. How are you?

JAKE: Well, I'm missing you, and the weather's bad. It's been **foggy**

all day.

CARA: Really? It's quite bright here.

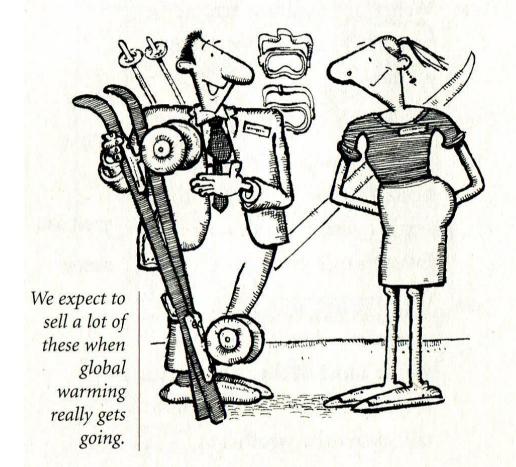
JAKE: Well, it would be in Spain. It's been **dull** for ages here – the sky is **overcast** all the time. Everything's grey.

CARA: Well, we had some rain yesterday – but it was fairly sunny most of the time.

Anyway, I didn't phone you to talk about the weather ...

foggy
bright
dull
overcast
sunny

Snow and stuff



And now the weather report for skiers. Some snow fell on the lower slopes this morning, but as the day warmed up this changed into sleet. In some southern resorts it actually rained, turning the snow on the ground into slush. But then the temperature dropped suddenly and the rain became hail. On the upper slopes the wind is rising quickly and any snow falls might become blizzards. Already, the wind is piling the snow up there into large snowdrifts. All in all, it isn't really a good day for skiing.

sleet
slush
hail
blizzard
snowdrift

Review 8

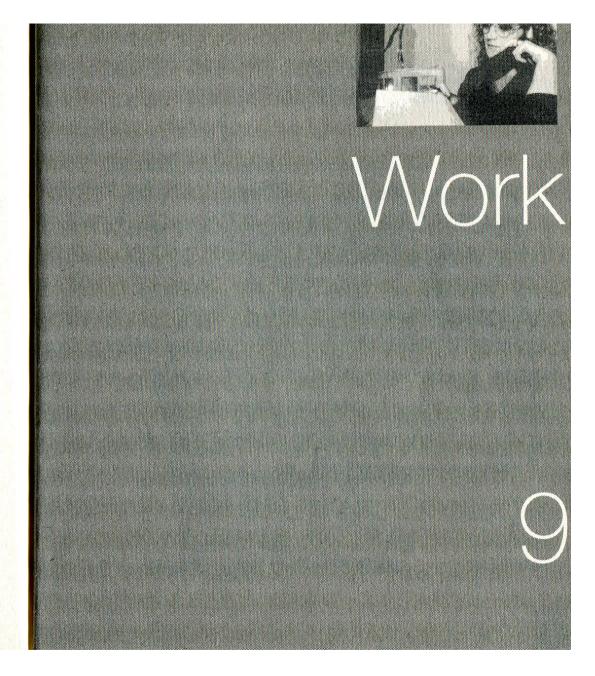
A Find pairs of words or phrases that have a similar meaning.

boiling hot chilly drizzle dull freezing gale hurricane light rain overcast scorching

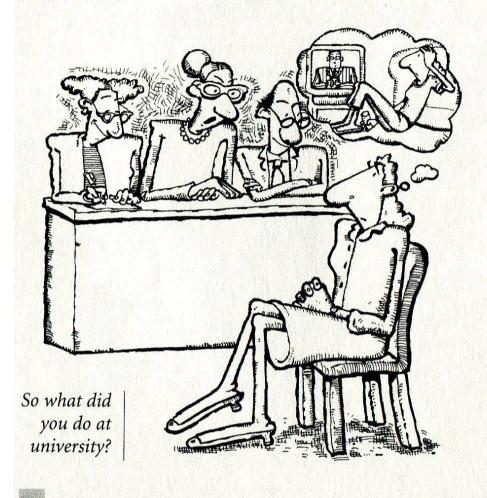
B Match these words with the definitions below.

blizzard sleet breeze snowdrift slush hail

- 1 frozen rain
- 2 freezing rain
- 3 big snowstorm
- 4 very light wind
- 5 pile of snow made by wind
- 6 very wet snow on the ground



A new job



HELEN: Hey, I've been offered a job.

NIGEL: I didn't know you'd applied

for one.

HELEN: Yes. I had an interview last

week and they want me.

NIGEL: Are you going to accept it?

HELEN: Well, it's sixty miles away. I'd

have to move.

NIGEL: Don't turn it down because

of me. We can still see each

other at weekends.

HELEN: Yes, and they said that if I

get promoted I can move

back here.

offer

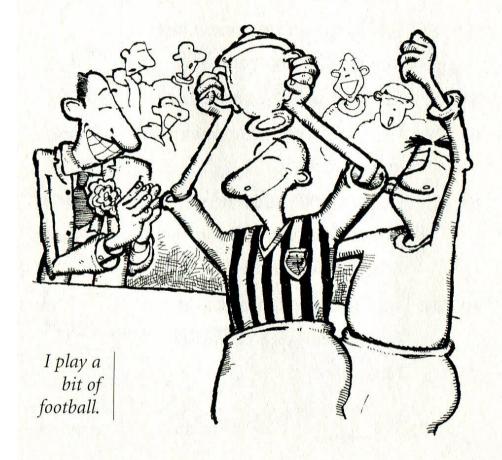
apply

accept

turn down

promote

Making a living



JESS: So what do you do?

SEAN: Oh, I play a bit of football.

JESS: No, I mean what do you **do for a living**? What's your job?

SEAN: Well, that's what I meant, really – I play football ... for United. That's how I make a living.

gess: Really? I'm in sport too. My company **deals with** sports publicity.

SEAN: Are you the people in charge of publicity for United?

JESS: Oh, sorry, I don't know. I only work there – I don't **run** the company.

do for a living

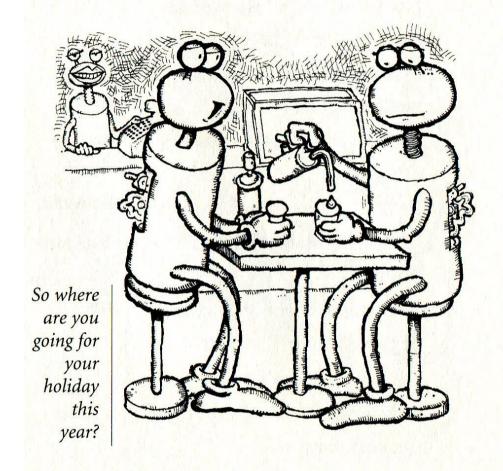
make a living

deal with

in charge of

run

Company man



There won't be any place for unskilled workers soon. Everything will be done by computers and robots. Even skilled workers will be rare. So if you want to get a job you'd better get some qualifications. Then you can be a white-collar worker, and if you work hard you could become a manager. You might even end up as a company director.

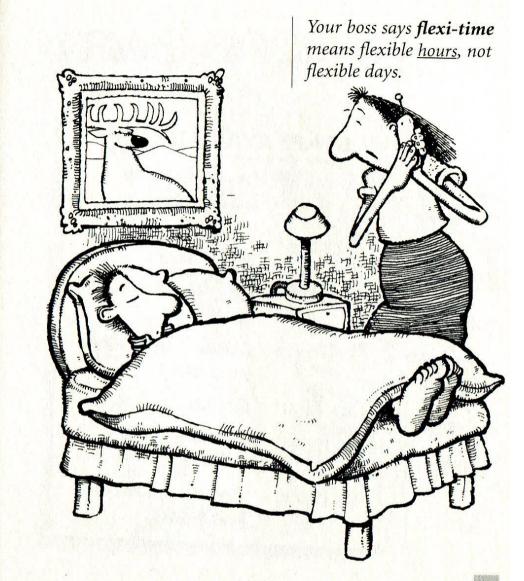
unskilled
skilled
whitecollar
manager
company
director

Nine to five

nine-to-five
part-time
full-time
shift
flexi-time
job share

Actually, I've never had a

nine-to-five job. I've done most
things — I've worked part-time,
sometimes two jobs at once. And
I've done full-time, but that was
working shifts, mainly at night.
In my last job I was on flexi-time
— I could start or finish when I
wanted, within limits. Now I've
got a job share arranged with
one of my friends. Of course, I do
other things as well ...



All gone away

maternity leave

early retirement

sick leave

make redundant

sack

resign

STAFF AVAILABILITY

Mrs Brown: On maternity leave till June.

Early retirement starts today. Mr Lin:

On sick leave till next week. Mr Smith:

Made redundant Ms Green:

yesterday.
Called in sick. Mrs Khan:

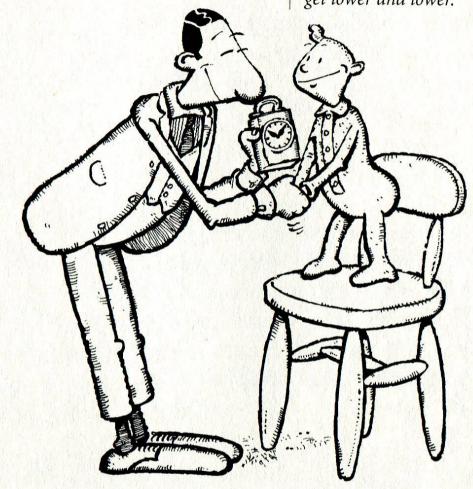
sacked on Mr Jones:

Monday.

Too much to do -Ms Black:

resigned!

In the 21st century the retirement age will get lower and lower.

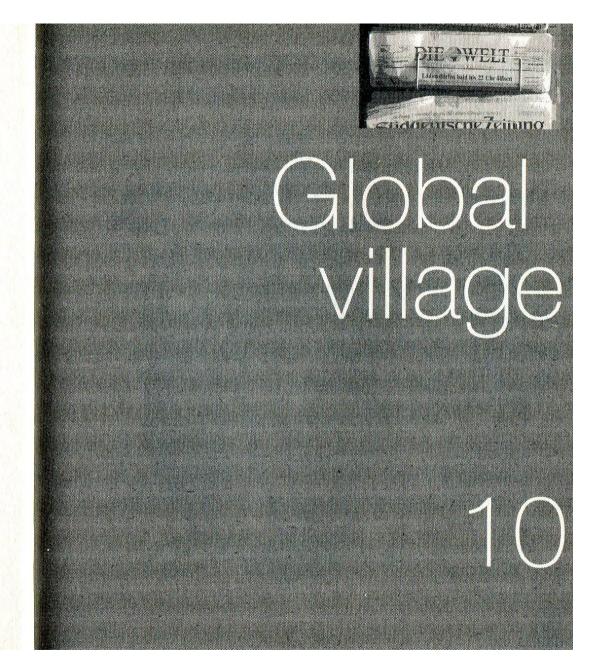


Review 9

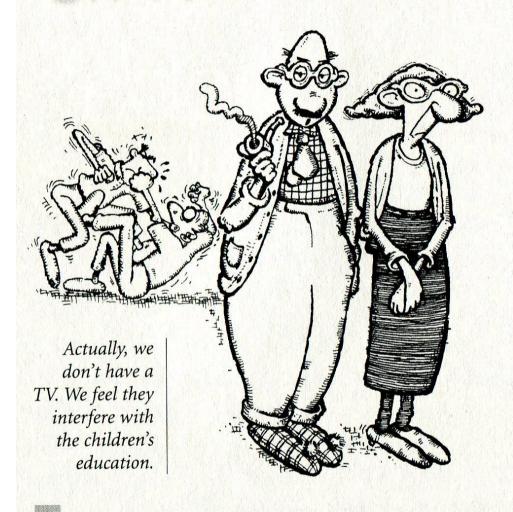
Write a word or words in each space.

early retirement maternity leave promoted sacked turn down runs sick leave part-time shift applied

- 1 Arthur's very ill. He's on now.
- 2 Joe was he insulted the boss.
- 3 I've for a new job in Canada.
- 4 Who the shop when he's away?
- 5 I start at 11 pm, on the night-....
- 6 Don't that job. It's a good one.
- 7 He only works mornings he's
- 8 Alan was to manager last week.
- 9 She's having a baby. She's on
- 10 He took and left work at 50.



On TV



PAUL: How many TV channels do you get in your country?

LISA: Oh, quite a few – five terrestrial channels and lots of satellite ones.

PAUL: Are they any good?

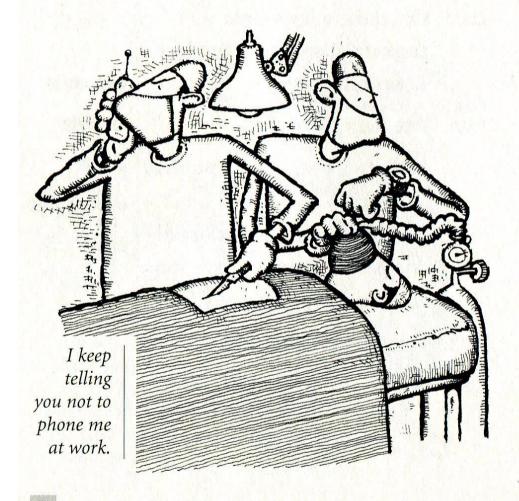
LISA: Well, two of them are **public** channels – you pay a licence fee. The rest are **commercial** channels – but they have too many soaps and game shows.

PAUL: Do you get cable TV?

LISA: No, not in my part of town.

terrestrial
satellite
public
commercial
cable

On the phone



PAM: Hello. Can I help you?

SUE: Could you **put** me **through** to David Rix in Finance, please?

PAM: I'll **try** his **number**. Ringing for you now ... no, there's no reply. Would you like to **hold the line**?

SUE: No. Could I leave a message?

Ask him to call me back on my mobile. I'm going out.

PAM: That's fine ... if you could just tell me your name, please?

put through

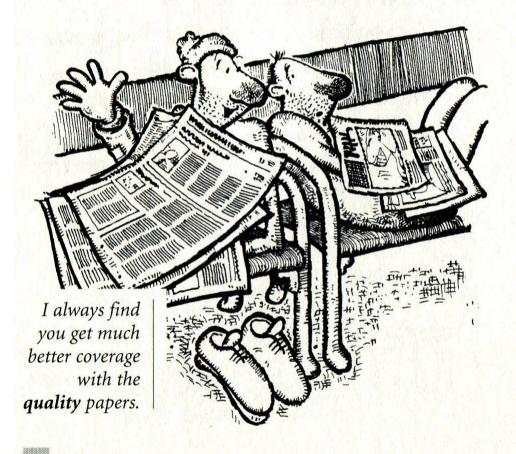
try a number

hold the line

leave a message

call back

Sunday papers



KEN: Have you finished with the paper?

ANN: Wait – I'm reading the editorial.

KEN: Hurry up! I'm stuck here with a **tabloid**. It's full of gossip. I want to look at a **quality** newspaper.

ANN: Read the Sunday **magazine**. It's on the table.

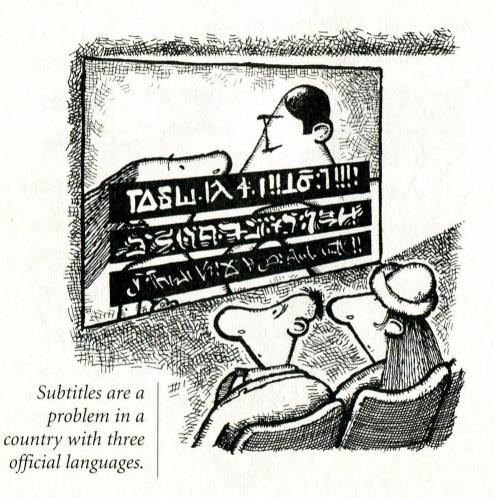
KEN: I don't want lifestyle **features**.

I want to know what's going on. I'll read the **sports section** until you've finished.

editorial
tabloid
quality
magazine
features
sports

section

Films



PAULA: It's a great film. It's **set** in Russia at the time of the Revolution ...

JUDY: It's a Russian film, then?

PAULA: No – it's French, actually, but it's been **dubbed** into English.

JUDY: So I'll have to read off the screen?

PAULA: No, dubbed, I said – not subtitled. There are some beautiful scenes. It was shot in St Petersburg.

JUDY: So when is it being shown?

set
dub
subtitle
shoot

show

Technology

ALAN: OK, smile everybody! Thanks.

KARL: Can I have a copy of the photo?

e-mail address

digital

camera

ALAN: Well, it's a digital camera.

cybercafe

Do you have an e-mail

online

address?

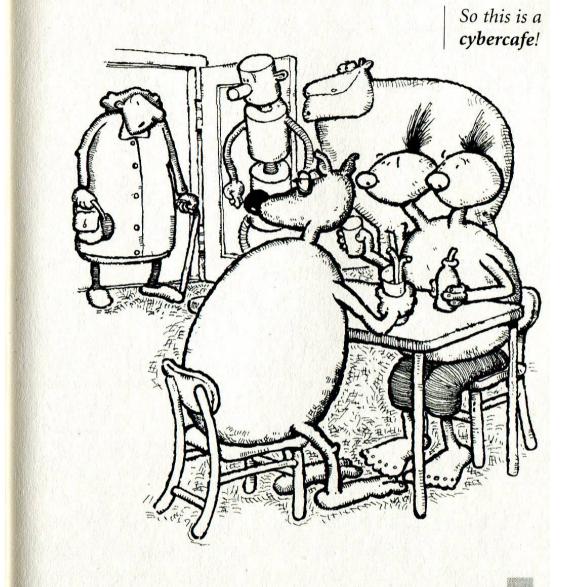
KARL: Yes.

download

ALAN: OK, I'll e-mail it to you.

KARL: Great. I'll go to a cybercafe,

get online and download it.



Review 10

A Make pairs with 1-5 and a-e.

1 PC

a) terrestrial

2 dubbed

- b) tabloid
- 3 quality
- c) commercial

4 public

d) subtitled

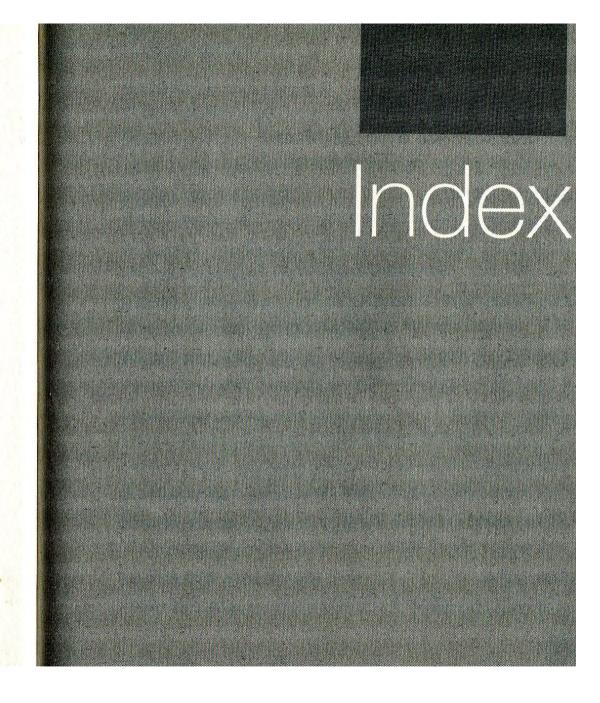
5 satellite

e) cybercafe

B Complete these sentences.

leave hold put call download shot set

- 1 He's in? OK, me through to him.
- 2 Can you the line for a minute?
- 3 Do you want to a message?
- 4 Ask her to me back, please.
- 5 I need to a file from the internet.
- 6 The film was in Texas in 1870 but it was actually in Spain.



accept	v/əksept/

Will you accept the job?

air conditioning n/eə kəndıʃənɪŋ/

Can you turn up the air conditioning? _

Your language

apply v/əplai/

I applied for two jobs last week.

assistant referee n /əsistənt refəri:/

An assistant referee saw the foul.

baggage hall n/bægid3 ho:l/

Your suitcases are in the baggage hall.

baggy adj/bægi/

I don't like baggy trousers.

bake v/beik/

Bake it in the oven for 35 minutes.

bandage n/bændid3/

You need a bandage on that cut.

bank card n/bænk ka:d/

I've lost my bank card.

bar n/ba:/

Two bars of chocolate, please.

barbecue n /ba:bikju:/

There's a barbecue on the beach.

beat v/bixt/

Beat the egg whites for two minutes.

bland adj /blænd/

This is too bland - add more chilli.

blizzard n /blizəd/

We get blizzards here in the winter.

blood pressure $n/blad pre \int 9/blad$

The nurse took my blood pressure.

blood sample *n* /blad sæmpəl/
The doctor took a blood sample.

boarding pass n/boidin pæs/

Get your boarding pass at desk B.

boiling hot *adj* /boiling hot/ *It's boiling hot – everyone's swimming.*

bomb scare n/bom skee/

We left because of a bomb scare.

boyfriend *n* /boifrend/ She's marrying her boyfriend.

	. cui la ligaago
catch v/kætʃ/	
Catch the ball and throw it back.	
change v/tseind3/	
Do I have to change trains on the way?	<u> </u>
checked adj/tfekt/	
He wore a red and white checked shirt.	W. C. W P. C. C.
check-in desk n/tsek in desk/	
Take your luggage to the check-in desk.	and the first of the same
cheque n/tfek/	a for the same
Can I pay by cheque?	<u> </u>
chest n/tfest/	
Open your shirt. I'll listen to your chest.	Carried Marie
chilly adj /tʃɪli/	
Put a coat on – it's chilly outside.	<u> </u>
classmate n/klæsmeit/	
She was one of my classmates at school.	
close-fitting adj/klaus fitin/	
He looks good in close-fitting clothes.	
closing-down sale <i>n</i> /kləuzıŋ daun <i>There's a closing-down sale at the shop.</i>	seil/

casual adj/kæʒvəl/

Should I wear formal or casual clothes? _

Your language

	drizzle n /drīzəl/	
	I don't mind real rain but I hate drizzle	
	dub v/dab/	
	The film was dubbed in French.	
	dull adj /dʌl/	
	The weather's dull and cloudy.	
	earache n /ıəreık/	
	I'm not deaf – I've just got earache.	Marine Company
	early retirement n/3:li ritarəmənt/	
	He took early retirement at 50.	Carlotte Venille
	editorial n /edito:riəl/	
	This paper's editorial is about the war.	<u> </u>
	e-mail address n /i:meil ədres/	
	Give me your e-mail address.	
	en suite adj /pn swit/	
	Every room has an en suite bathroom.	
4	equalise v /i:kwəlaiz/	
	It's 1-1. Rovers equalised a minute ago.	Marin Parin
	examine v/ikzæmin/	
	The doctor examined my foot.	
		and the second s

	Your language
exchange v /ıkst∫eındʒ/ Can you exchange this TV, please?	
excursion n/1ksk3:ʃən/ The beach excursion has been cancelle	ed
ex-husband n/eks hasbənd/ She remarried her ex-husband.	
fall out with v/fo:l aut wið/ Please don't fall out with her.	e y produce de la companya de la co La companya de la companya de
fancy v /fænsi/ He really fancies her older sister.	
faulty adj /folti/ This camera is faulty.	
feature n /fiːtʃə/ I read a feature about drugs.	ande dans Versels 181 <u>8 - Sente Sente</u> s
fiancé/fiancée n /finnsei/ That's her fiancé – they're engaged.	Arrelijas vijavinas il W. <u>Saraka</u>
first-class adj /f3:st klæs/ There are no first-class seats.	r de la companya de La companya de la co
first name n /f3:st neim/ My first name's Arthur.	

	Your language
flatmate n /flætmeit/ We were flatmates at college.	
flexi-time n /fleksitaım/ I'll get up later – I'm on flexi-time.	
flu n /flu:/ Mr Barclay's not in today – he's got flu.	
foggy adj /fɒgi/ It isn't always foggy in London.	
freezing adj /fri:zɪŋ/ Let's go inside – it's freezing out here.	a statistica de la compania de la c La compania de la co
fry v /fraɪ/ Fry it in a little oil.	
full-time adj /ful taɪm/ She's a full-time writer.	
gale n /geɪl/ You can't sail in a gale.	
golf club n/golf klab/ He hit the burglar with a golf club.	
golf course n/gplf kp:s/ He lives next to a golf course.	g program i sa

grill v/grɪl/
Grill the meat until it's brown.

ground *n* /graund/

The football ground's around the corner.

hail n/heil/

The hail was bouncing off my umbrella.

half-sister n /ha:f sistə/

My half-sister and I get on well.

head v/hed/

He headed the ball into the goal.

headache n/hedeik/

I've got a really bad headache.

heavy rain *n* /hevi rem/

We're expecting heavy rain so take care. ___

high street shop n /har strict $\int pp/$

Prices in high street shops are rising.

high wind n/har wind/

A high wind blew a tree down.

Your language high-quality adj /hai kwoliti/ This is a high-quality machine. hit v/hit/ Hit the ball harder! hold the line v/hauld da laın/ He's engaged – please hold the line. hurricane n/harikən/ There's a hurricane warning, so stay in. __ ice hockey stick n /ais hoki stik/ He broke his ice hockey stick. ice rink n /ais rink/ They went skating at the ice rink. in charge of prep /m tsad3 əv/ She's in charge of the shop. informal adj/informal/ Wear informal clothes - no suit or tie. injection n /ındʒek∫ən/ I need an injection before I go abroad. job share n /dʒpb ∫eə/

Mary and Beth have a job share.

lead v/li:d/

They were leading 2–1.

leave a message v/liv ə mesid3/

Would you like to leave a message?

light rain n/last resn/

It's just light rain – no need to worry.

light wind *n* /last wind/

It's a light wind but we can still sail.

loan n/laun/

I got a loan to buy a new car.

loose adj/luis/

I'd like a loose shirt for the beach.

lose v/luz/

My team lost by two goals to one.

lunch n/lants/

Can we have lunch at one-thirty?

magazine n/mægəzi:n/

I like the photos in this magazine.

Your language maiden name n/meiden neim/ Is Smith her maiden name? main course n/mein kois/ We had steak for the main course. make a living v/meik a livin/ You'll never make a living out of poetry. _ make redundant v/meik ridandent/ Fred was made redundant last week. make up v/meik Ap/ Stop fighting, you two, and make it up. manager n/mænidae/ I'd like to speak to the manager, please. maternity leave n/mətə:nıti li:v/ She's on maternity leave. melt v/melt/ Melt the butter in a pan and add milk. middle name n/midl neim/ John's my middle name. mild adj/maild/

The weather is very mild.

It's a quality paper but it's very boring.

	Your language
receipt n /rɪsiːt/ Can you give me a receipt please?	
reduce v /rɪdjuːs/ This shirt is reduced from £15 to £10.	
referee n /refəri:/ The referee decided to send Bob off.	
refund n /ri:fand/ It doesn't work so I want a refund.	
reliable adj /rɪlaɪəbəl/ My car isn't reliable – it's broken down.	A Partico
resign v /rızaın/ I resigned from my job last week.	
return n/rit3:n/ A return to London please.	
room-mate n /ru:m meit/ I had a room-mate at university.	
run v/rʌn/ He ran a huge company for ten years.	
sack v/sæk/ Joe was sacked for being late.	

inaex

	Your language
salty adj /splti/	
The Dead Sea is very salty.	
satellite n/sætəlaɪt/	
Every house has satellite television.	

scorching adj/skortsin/

Let's go inside – it's scorching out here.

score v/sko:/

Lee scored two goals in two minutes.

scruffy adj/skrnfi/

You look so scruffy - tidy yourself up.

set v/set/

The film was set in Russia.

shift n / ʃɪft/

The workers do three shifts a day.

shopping centre n/spin sente/

The shopping centre has 30 shops.

short adj / st/

That skirt is too short for a funeral.

shoot v / ʃuːt/

Tom Hanks' last film was shot in Italy.

	55
show v /ʃəʊ/	
The film was shown twice last week.	
shower n /ʃaʊə/	
There are usually showers in April.	
sick leave n/sik li:v/	
He was on sick leave after the accident.	
sightseeing n/saitsiin/	
I hate sightseeing – I'll be swimming.	
simmer v/simə/	
Reduce the heat and simmer the soup.	William Control
single adj/singəl/	
Just a single – I'm not coming back.	1 - 1913 - 1815 - 18
single room n/singəl ru:m/	
Two people can't sleep in a single room.	
skilled adj/skild/	
You have to train to be a skilled worker.	
sleet n/sli:t/	
It's cold. The rain's turning into sleet.	V 1 X 10 1 X 10 1 X
slip off v/slip pf/	

Let me slip off my jacket and sit down.

slush	nIslal	1
to the Parties of the Parties and the State of	_	•

It's too warm – you can't ski on slush.

Your language

smart adj /sma:t/

These soldiers don't look very smart.

snack n/snæk/

I'd like a snack – a sandwich perhaps?

snowdrift n /snəudrift/

There were snowdrifts beside the road.

sore throat n/so: θraut/

He's not coming. He's got a sore throat.

sour adj /savə/

Put some more sugar in - this is sour.

special offer n/spe[al pfa/

They're half price – it's a special offer.

spicy adj/spaisi/

I like Indian food because it's so spicy.

sports section n/sports sekfen/

I only want the sports section.

spotted adj/spoted/

He wore a red and white spotted tie.

sprained adj/spreind/	
Your wrist is sprained – it isn't broken.	
stadium n /steɪdiəm/ The Olympic stadium is magnificent.	
standard adj/stændəd/ Is that a standard or a first-class ticket?	
starter n /startə/ I'll have the soup as a starter.	g a de rigor par Verilla. La prima de la companya de la comp
steam v /sti:m/ If you steam fish it keeps its flavour.	
step-brother n /step brʌðə/ My step-brother's surname is different.	
Step-mother n /step mʌðə/ I liked my new step-mother.	
step-sister n /step sistə/ We're not related – she's my step-sister.	e grootstaanse med testatio
stir v /st3:/ Stir the milk into the flour and butter.	a dia kaominina dia 2 3 Maria mpakambana dia 2
stomach ache n/stamak eik/ Prawns always give me a stomach ache.	

superstore n/supesto:/	
We got our furniture in the superstore.	461.09(
surname n/sameim/	
Is Lee your surname or your first name?_	
swimming pool n/swimin puil/	
The swimming pool is 25 metres long.	Carlo de la companya
table tennis bat n /teibəl tenis bæt/	
Table tennis bats come in many colours	
tabloid n/tæbloid/	
There's a lot of rubbish in the tabloids	
take off v/teik of/	
He's too tired to take off his clothes.	
temperature n /tempərətʃə/	
Take Bob's temperature – he looks ill	
tennis court n /tenis koit/	Carlo Salang
There are very few grass tennis courts	
tennis racket n /tenis rækət/	
Wooden tennis rackets are out of date	Programme Programme
terrestrial adj /tərestriəl/	South the state of
We have terrestrial TV channels.	

Your language

	Your language
umpire n/Amparə/	
Tennis umpires sit in high chairs.	
undo v /Andu:/	
It's difficult to undo all these buttons.	
unskilled adj /nnskild/	
Unskilled workers have no training.	
untie ν /Antai/	The second
I can't untie the knots on this parcel.	
unzip v /Anzip/	
Could you help me to unzip this dress?	
virus n/vairəs/	
You've got a virus. Go to bed.	
well-made adj/wel meid/	
It's quite cheap and not very well-made.	
whisk v/wisk/	
Whisk the sauce until it's smooth.	
white-collar adj /wait kolə/	
He's a white-collar worker now.	
wife-to-be n/waif to bi:/	
His wife-to-be is very rich.	

win ν /win/

I think the best team won.

wool n/wul/

We get wool and meat from sheep.

workmate n/ws:kmeit/

I liked my workmates in the factory.

Answers

Review 1

A 1 lunch 2 snack 3 sour 4 bland 5 starter 6 dessert

B 1b 2d 3e 4a 5c

Review 2

A 1 striped 2 checked 3 spotted 4 plain

B 1b 2a 3c

C '1 nylon 2 wool 3 cotton

Review 3

A 1 high street shop 2 corner shop 3 supermarket 4 department store

B 1 discount 2 refund 3 reliable 4 loan 5 faulty 6 cash

Review 4

1e 2b 3h 4g 5f 6c 7d 8a

Review 5

A 1 maiden 2 nickname 3 half-brother 4 ex-husband

B 1a 2c 3d 4b 5a 6d 7c 8b 9b 10a

Review 6

- A football pitch ice rink swimming pool tennis court golf course
- B 1 ground 2 went ahead 3 passed 4 equalised 5 head 6 win 7 lost

Review 7

A ear, head, stomach, tooth

B 1i 2d 3h 4j 5f 6b 7g 8c 9e 10a

Review 8

- A boiling hot/scorching; chilly/freezing; drizzle/light rain; dull/overcast; gale/hurricane
- B 1 hail 2 sleet 3 blizzard 4 breeze 5 snowdrift 6 slush

Review 9

1 sick leave 2 sacked 3 applied 4 runs 5 shift 6 turn down 7 part-time 8 promoted

9 maternity leave 10 early retirement

Review 10

A 1e 2d 3b 4c 5a

B 1 put 2 hold 3 leave 4 call 5 download 6 set/shot

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