



Ruthna Garnier



THE ENGLISH GRAMMAR WORKBOOK

A SELF-STUDY GUIDE TO IMPROVE FUNCTIONAL WRITING

Ruthna Garnier



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**A Self-Study Guide to Improve
Functional Writing**

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SUMMARY

THE ENGLISH GRAMMAR WORKBOOK

A SELF-STUDY GUIDE TO IMPROVE FUNCTIONAL WRITING

Grammar is the base of the language, without the knowledge of words, spellings, and their pronunciations. Besides gaining expertise in English, grammar can help in many other ways. The theorists and practitioners have felt that its significance in language learning cannot be mitigated, it is seen but a set of arbitrary rules and an exercise in naming parts of a sentence; it is not something that can easily be done away with. This Workbook has nevertheless brought to the fore the necessity of grammar teaching and its significance in language learning and enhancement. That grammar has a positive and real effect on all four skills of language learning is being gradually recognized. Although the benefits of



grammar on teaching and improving writing skills have been better accepted, its impact on reading, listening, and speaking is also now being seen to be prominent. Enhanced communication skills call for a high degree of grammatical competence.

Communicative proficiency involves knowledge and application of grammar and the use of the appropriate vocabulary of the language to convey meanings in a socially acceptable way. This is also the reason why grammar is considered imperative and has found its way into language labs. Grammar is the basis of the English language, instruction, and structured learning are important. With this grammatical workbook, the student will learn how to operate at the sentence level and studies the governance of the syntax or word orders that are the rule of the game in the language. Yet it cannot be denied that if one hopes to acquire



and use the English language accurately and fluently, grammar learning is necessary. The three dimensions of grammar: form, meaning, and use that tutored grammar learning brings to the learner's attention enable him/her to progress in their language competencies. Their risk of hitting a learning plateau is largely reduced thus, in comparison to those who went through an untutored language learning process.



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COLOR NAMES



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white



yellow



blue



red



ivory



beige



wheat



khaki



hot pink



fuchsia



lavender



plum



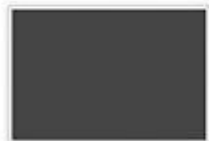
silver



gray



charcoal



pea



navy blue



royal blue



azure



cyan



Ruthna Garnier



green



brown



black



golden



coral



salmon



indigo



maroon



crimson



olive



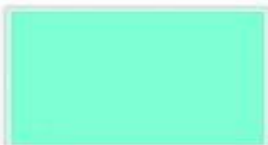
lime



teal



aquamarine



orange



magenta





Red Apple



Blue Sea



Yellow Bus



Green Tree



Black Shoe



White Door



Pink Dress



Brown coffee



Wheat Pants



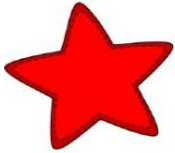
Violet Grape



Gray Cat



Read and Match



BLUE

BLACK

GREEN

PURPLE

BROWN

ORANGE

RED

PINK

WHITE

LIGHT BLUE

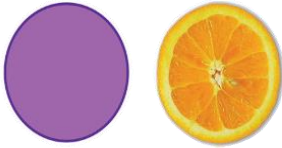
GREY

YELLOW



Shapes all around!

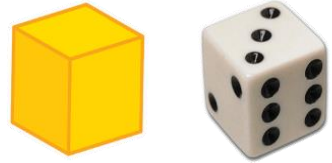
circle



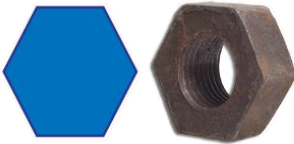
cone



cube



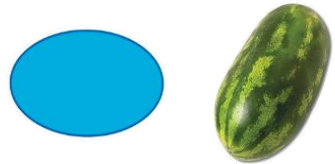
hexagon



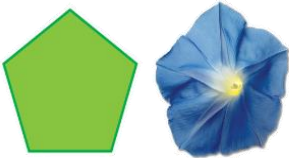
octagon



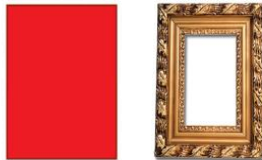
oval



pentagon



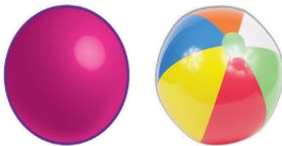
rectangle



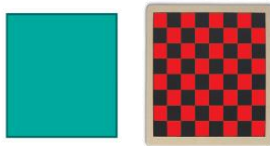
rhombus



sphere



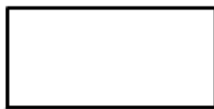
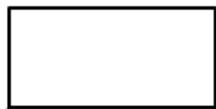
square



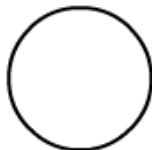
triangle



Color all the rectangle shapes **orange**.



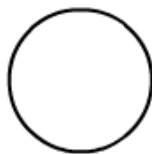
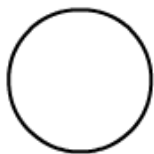
Color all the oval shapes **green**.



Color all the heart shapes **red**.



Color all the circle shapes **pink**.



Color all the triangle shapes **blue**.



NUMBERS

1 one 

2 two 

3 three 

4 four 

5 five 

6 six 

7 seven 

8 eight 

9 nine 

10 ten 

11 12 13 14 15

16 17 18 19 20



21 - twenty-one
22 - twenty-two
23 - twenty-three
30 - thirty
40 - forty
50 - fifty
60 - sixty
70 - seventy
80 - eighty
90 - ninety

- **100** - one hundred*
- 101 - one hundred and one
- **200** - two hundred
- **300** - three hundred
- **1,000** - one thousand
- **1,000,000** - one million
- **10,000,000** - ten million



10

19

2

7

3

12

18

1

15

4

11

8

5

13

9

16

20

6

14

17

three

twelve

two

twenty

seventeen

four

sixteen

fourteen

eleven

six

ten

nineteen

one

thirteen

eighteen

seven

eight

nine

five

fifteen



Look and match.

9

13

4

11

20

1

10

12

7

2

14

18

6

17

8

3

15

19

5

16

twelve

three

sixteen

eighteen

four

nine

twenty

fifteen

eleven

one

fourteen

eight

two

seventeen

seven

five

ten

thirteen

nineteen

six

Ruthna Garnier



DAYS of the WEEK

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday


Saturday



Complete the names of the days

 What day is after Monday?.....

 What day is before Wednesday?.....

 What is the first day of the week?.....


 What day is after Tuesday?.....

 What day is before Saturday?.....


 What day is after Thursday?.....

 What day is two day after Sunday?.....

 What day is four day before Friday?.....

 What is the third day of the week?.....

 What day does school begin?.....

 What day do you go to church?.....



Days of the Week

Which day comes next?

Tuesday, Wednesday, Thursday,

Monday, Tuesday, Wednesday,

Friday, Saturday, Sunday,

Saturday, Sunday, Monday,

Wednesday, Thursday, Friday,

Thursday, Friday, Saturday,

Sunday, Monday, Tuesday,

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday



FIND THE NAMES OF DAYS

B	W	E	D	N	E	S	D	A	Y
R	J	Q	F	L	R	M	Y	N	B
T	H	U	R	S	D	A	Y	A	M
R	N	Z	I	R	I	F	A	C	O
S	A	Q	D	H	Z	J	A	S	N
U	A	T	A	F	P	A	K	U	D
N	G	W	Y	O	E	U	A	G	A
D	T	U	E	S	D	A	Y	A	Y
A	X	M	A	L	M	V	P	T	E
Y	S	A	T	U	R	D	A	Y	X

SUNDAY	THURSDAY
MONDAY	FRIDAY
TUESDAY	SATURDAY
WEDNESDAY	



Yesterday and tomorrow

yesterday	today	tomorrow
	Wednesday	
	Friday	
	Sunday	
	Saturday	
	Tuesday	
	Thursday	
	Monday	

Monday	Tuesday	Wednesday
Thursday	Friday	Saturday
Sunday		

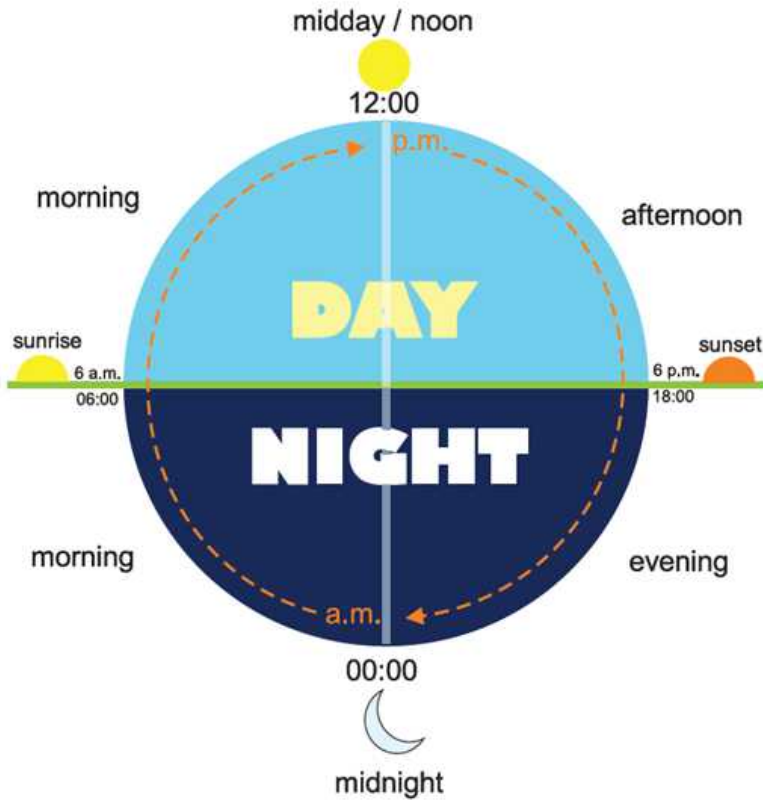


Days of the Week

Unscramble the words

unasyd	<input type="text"/>
nomyad	<input type="text"/>
esutady	<input type="text"/>
dwesenayd	<input type="text"/>
srthdyua	<input type="text"/>
irdfya	<input type="text"/>
yasarudt	<input type="text"/>

PARTS OF DAY





SUNRISE



MORNING



NOON



AFTERNOON



EVENING



NIGHT



GREETINGS



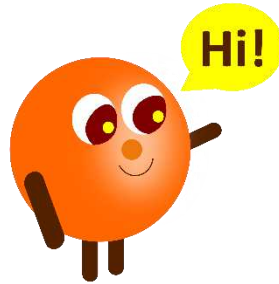
**GOOD
MORNING!**



Good Afternoon



Hello



*Thank
you!*





MONTH OF THE YEAR





LAST MONTH	THIS MONTH	NEXT MONTH
	October	
	March	
	September	
	April	
	January	
	June	
	February	
	December	
	August	
	July	
	May	
	November	



MONTHS OF THE YEAR

Write in the correct order

January

March

July

October

February

August

November

April

December

May

June

The Months



January brings the snow,
makes our feet and fingers glow.

February brings the rain,
Thaws the frozen lake again.

March brings breezes loud and shrill,
stirs the dancing daffodil.

April brings the primrose sweet,
Scatters daises at our feet.

May brings flocks of pretty lambs,
Skipping by their fleecy damns.

June brings tulips, lilies, roses,
Fills the children's hand with posies.

Hot July brings cooling showers,
Apricots and gillyflowers.

August brings the sheaves of corn,
Then the harvest home is borne.

Warm September brings the fruit,
Sportsmen then begin to shoot.

Fresh October brings the pheasant,
Then to gather nuts is pleasant.

Dull November brings the blast,
Then the leaves are whirling fast.

Chill December brings the sleet,
Blazing fire, and Christmas treat.




Ruthna Garnier


By Sara Coleridge





Remember how many days are in each months

Thirty days have September, April, June, and November. All the rest have thirty-one, except February, it has twenty-eight we find, unless it's leap year, and then it has twenty-nine

 February has.....days


 August has.....days

 November has.....days

 December has.....days

 May has.....days

 January has.....days

 March has.....days

 July has.....days


 October has.....days

 April has.....days

 June has.....days



November

Su	M	Tu	W	Th	F	Sa	
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	_____
15	16	17	18	19	20	21	_____
22	23	24	25	26	27	28	_____
29							_____



Answer the following questions using the calendar below

1. What day on the calendar is November 19?

.....

2. How many Sunday are they in November?

.....

3. Ruth birthday is exactly two week from tenth day of November. Write the date.

.....

4. Choose a date in November and write it in 2 different ways

.....

5. What is the date after twelfth days of November?

.....

Seasons of the year



What is the weather like today?



sunny



rainy



cloudy



windy



snowy

Spring



Summer



Autumn



Winter





WRITE THE WORDS CORRECTLY

It's  . It's 

It's  . It's 

It's  . It's 

It's  . It's 

AUTUMN SPRING WINTER SUMMER

RAINY SUNNY SNOWY WINDY



Match the images on the left with their corresponding images on the right



A.



B.



C.



D.



2.



5.



4.



8.



10.



MEMBERS OF THE FAMILY



- 🍎 Grandmother
- 🍎 Aunt
- 🍎 Mother
- 🍎 Sister
- 🍎 Niece
- 🍎 Daughter
- 🍎 Sister-in-law
- 🍎 Cousin

- 🍎 Grandfather
- 🍎 Uncle
- 🍎 Father
- 🍎 Brother
- 🍎 Nephew
- 🍎 Son
- 🍎 Brother-in-law

Write the names to the corresponding place



SISTER	DAD	GRANDMA	MUM	BROTHER	GRANDPA
--------	-----	---------	-----	---------	---------

Daily Routines



Wake up



Get up



Brush your teeth



Take a shower



Have breakfast



Go to School



Have lunch



Go home



Do homework



Have dinner



Watch TV



Go to bed





Letter

Character which is part of an alphabet

Example

A – B- C- D - E

The Alphabet



Apple



Actor



A a



Ambulance



Ant



Airplane



Arrow



Alligator



Angel



Ball



Bell

B b



Book



Banana



Bank



Bed



Barn



Bike

Cat



Clown



C c

Carrot



Car



Child



Cake



Chicken



Castle



Chair



Donkey



Drum



D d

Dessert



Dog



Deer

Duck



Door



Dart



Desk



Eagle



Email

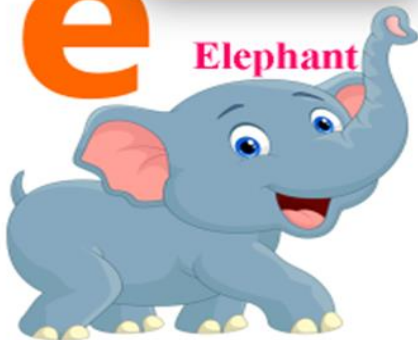
E

e

Egg



Elephant



Exercise



Eye



Eleven



Eat



Ear



Eight

Fox



Fish



F f

Flag



Flower



Frog



Face



Football



Flame



Fingers



Guitar



Grapes



G g

Glasses



Goat



Girl



Gelatin



Gloves



Gate

Hat



Horse



H h

House



Hammer



Heart



hamburger



Honey



Helicopter

Ice cream



Ice



I i

Igloo



Hut



Hydrant



Heron



Harp



Hospital

Jar



Jacket



J j

Jack-in-the-box



Juice



Jogging



Jump



Jaguar



Judo

Kite



Koala



K k



kangaroo



Key

King



Kitchen



Kettle



Kiwi



Keyboard

Lion



L

Lamp



I

Lamb



Lettuce



Ladybug



Lunchbox



Laptop

Monkey



Mug



M m

Medication



Moon



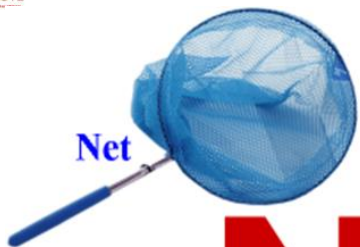
Mat



Mountain



Melon



Net

Noodle



N n

Nose



Nest



Nurse



Nap



Notebook



Neighbours

Ostrich



Owl



Orange



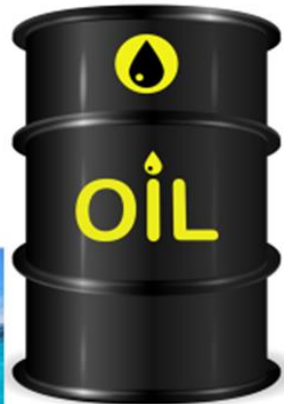
Octopus



Olives



Omelet



Oatmeal



Ocean

Pig

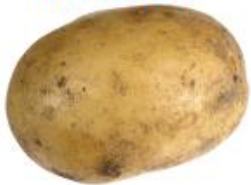


Piano



P p

Potatoes



Pen



Pigeon

Pickle



Pie



Plant



Pile

Queen



Quail



Q q



Quiet

Question



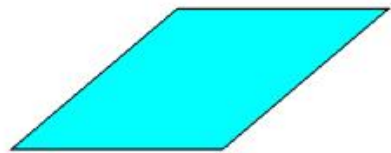
Quiver



Quick



Quadrilateral



Rabbit



R r



Robot



Rocket



Ribbon



Right



Radish



Rice



Rattle



Snowman



Sun



S s

Snail



Shears



Sunrise



Sunglasses



Sunset

TV



T t



Tiger



Table



Tomato



Truck



Turtle



Tree



Turkey



Umbrella

U u



Upside down



Under



Urn



Up



Uniform



Utensils



Vase

Vehicles



V v



Violin



Vegetables



Vulture



vinegar



Vacuum Cleaner



Vowels



Wallet

Warning



W w

Windows



Whale



Woodpecker

World



Wheat



Watermelon

X-Ray



X-Mas Tree



X x

Xylophone



Yellow

Y y



Yoyo



Yacht



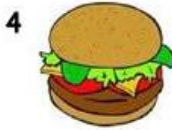
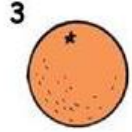
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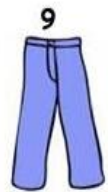
EXERCISE

Match words and pictures

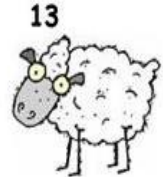
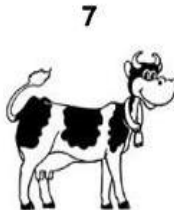
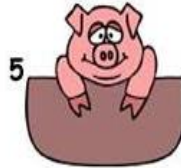
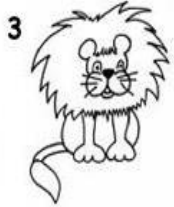
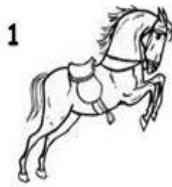
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banana	<input type="checkbox"/>
cake	1
cheese	<input type="checkbox"/>
chocolate	<input type="checkbox"/>
hamburger	<input type="checkbox"/>
ice-cream	<input type="checkbox"/>
orange	<input type="checkbox"/>
pizza	<input type="checkbox"/>
potatoes	<input type="checkbox"/>
tea	<input type="checkbox"/>
tomato	<input type="checkbox"/>



baseball cap	<input type="checkbox"/>
dress	<input type="checkbox"/>
jacket	<input type="checkbox"/>
jeans	<input type="checkbox"/>
jumper (sweater)	<input type="checkbox"/>
shirt	<input type="checkbox"/>
skirt	<input type="checkbox"/>
shoes	<input checked="" type="checkbox"/>
shorts	<input type="checkbox"/>
socks	<input type="checkbox"/>
T-shirt	<input type="checkbox"/>
trousers	<input type="checkbox"/>
underpants	<input type="checkbox"/>



bee	<input type="checkbox"/>
bird	<input type="checkbox"/>
cow	<input type="checkbox"/>
duck	<input type="checkbox"/>
elephant	<input type="checkbox"/>
frog	<input type="checkbox"/>
horse	<input checked="" type="checkbox"/>
lion	<input type="checkbox"/>
monkey	<input type="checkbox"/>
pig	<input type="checkbox"/>
rabbit	<input type="checkbox"/>
sheep	<input type="checkbox"/>
snake	<input type="checkbox"/>





Capital letter

-Use a capital letter for the first letter in a sentence

Example

The dog is barking.



-Always use a capital letter for the word

Example

I am eight years old.

Tom and I are good friends.



-Use a capital letter for the names of people

Alice, Tom, James, Kim, Snow White

-Use a capital letter for the names of places

National Museum, London

-Use a capital letter for festivals, holidays, days of the week, and months of the year



New Year's Day, Christmas, Labor Day, Mother's Day, Sunday, Monday, Friday, January, May, July, October

Peter and I are good friends. We are going to Chicago during our summer vacation. There is an interesting football game on Sunday. Jason lives on Thomson Avenue. January is the first month of the year.





GREETINGS READING



- ✚ Hello, my name is Eva
- ✚ When are you from?
- ✚ I am from Canada
- ✚ Really
- ✚ Yes, I live in Vancouver
- ✚ That's great
- ✚ I am Junior, nice to meet you Eva
- ✚ Nice to meet you too
- ✚ Are you a student?
- ✚ Yes, I am a student
- ✚ What is your school name?
- ✚ American School of Vancouver



Complete with the words in the box

Hello-Too-Name's-Where-You-I am

- ❖ Hello, good morning
- ❖ Hello, my..... Selena
- ❖Selena
- ❖ I am Ruth
- ❖ I am from England
- ❖ are you from?
- ❖from USA
- ❖ What is your address?
- ❖ 314 Dreams Street
- ❖ Nice to meet.....
- ❖ Nice to meet you.....
- ❖ Good bye



Who are you?

.....

.....

.....

.....

Write a dialogue to meet these picture

.....

.....


.....

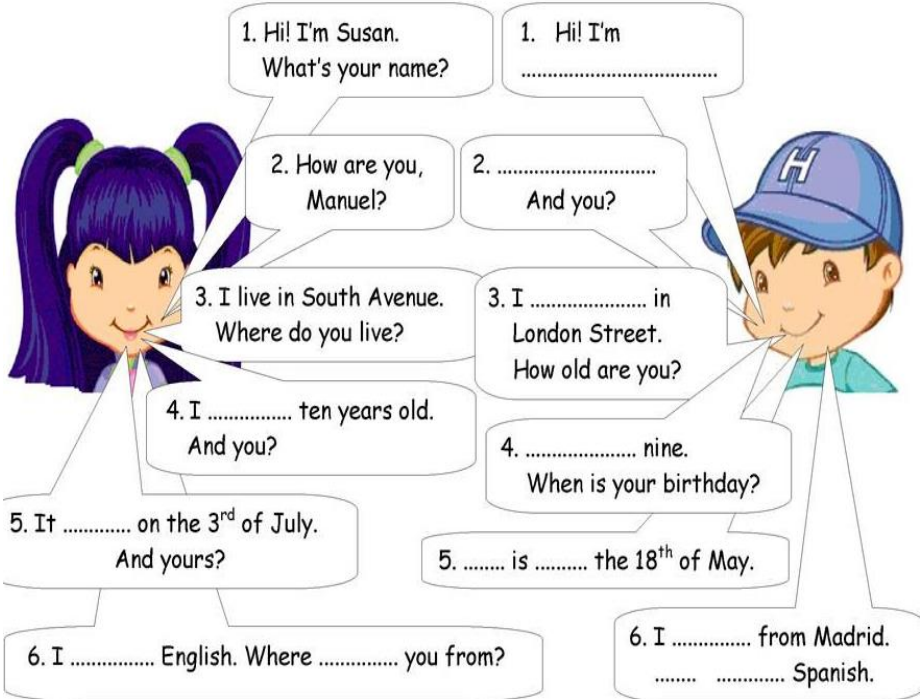
.....



Ruthna Garnier

CONVERSATION

 Complete the conversation between Susan and Manuel.



1. Hi! I'm Susan.
What's your name?

1. Hi! I'm

2. How are you, Manuel?

2.
And you?

3. I live in South Avenue.
Where do you live?

3. I in London Street.
How old are you?

4. I ten years old.
And you?

4. nine.
When is your birthday?

5. It on the 3rd of July.
And yours?

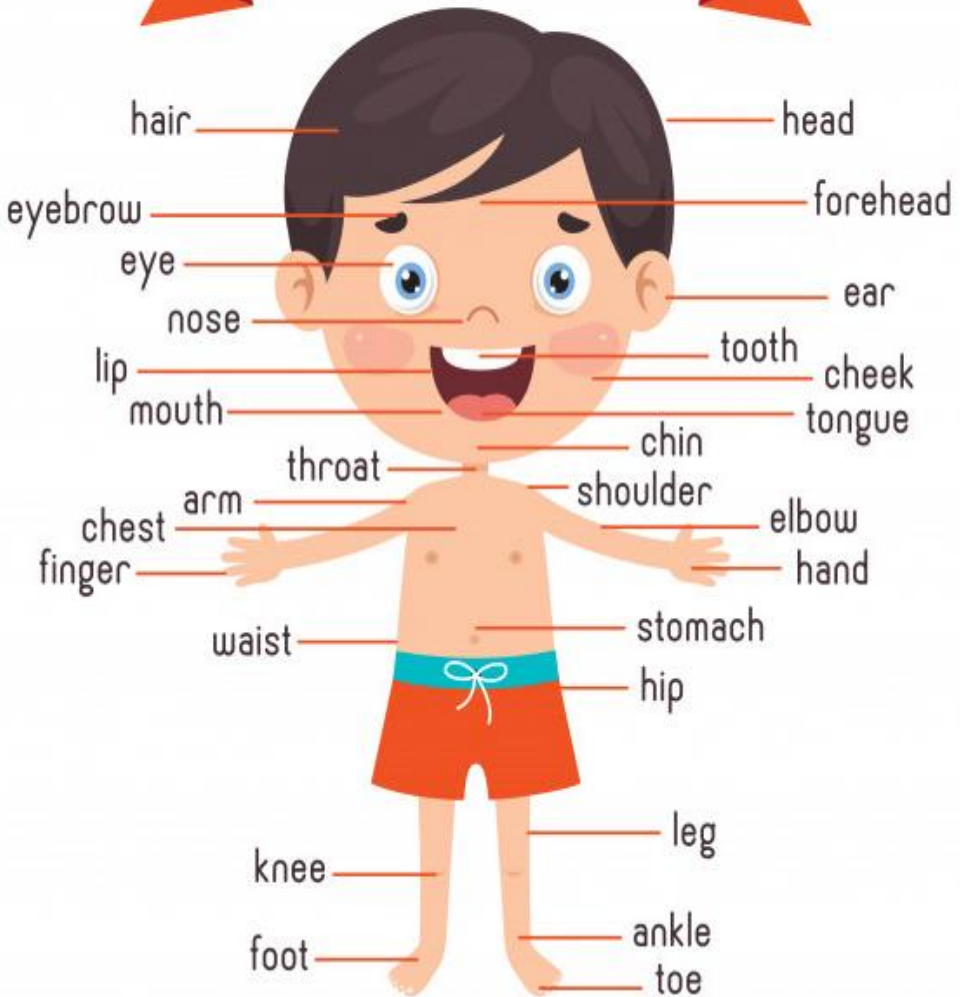
5. is the 18th of May.

6. I English. Where you from?

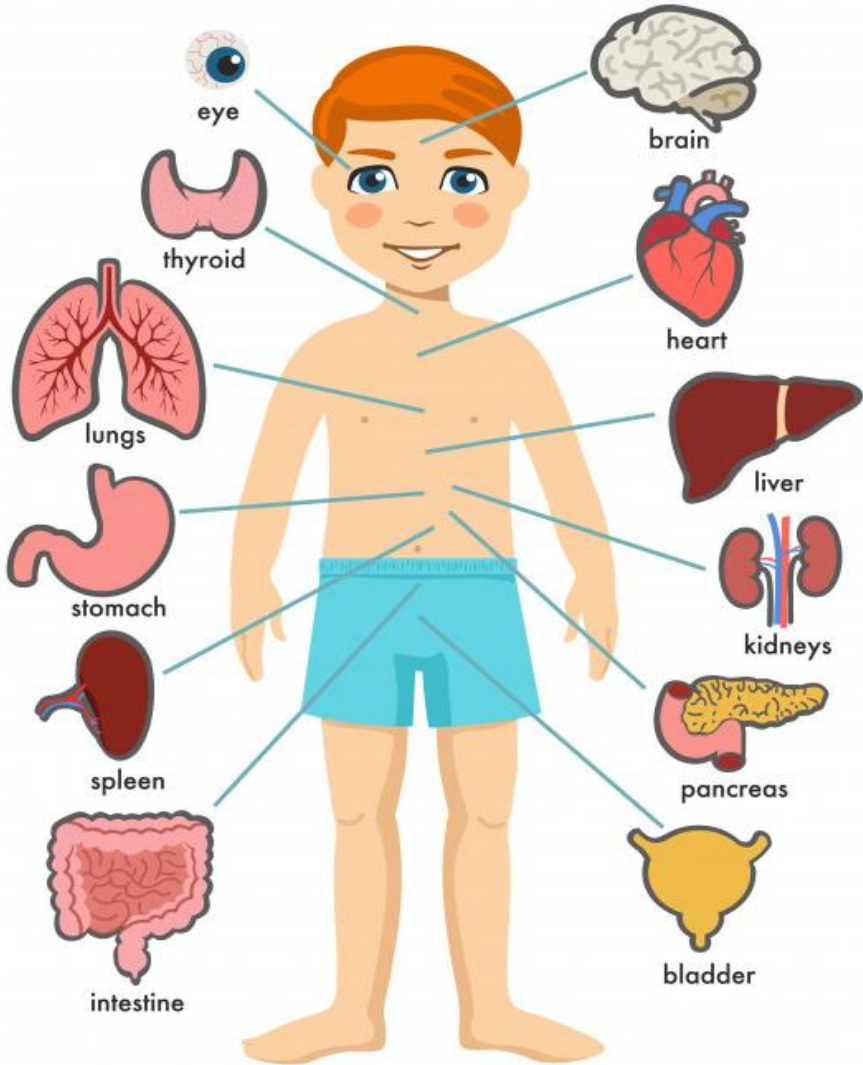
6. I from Madrid.
..... Spanish.



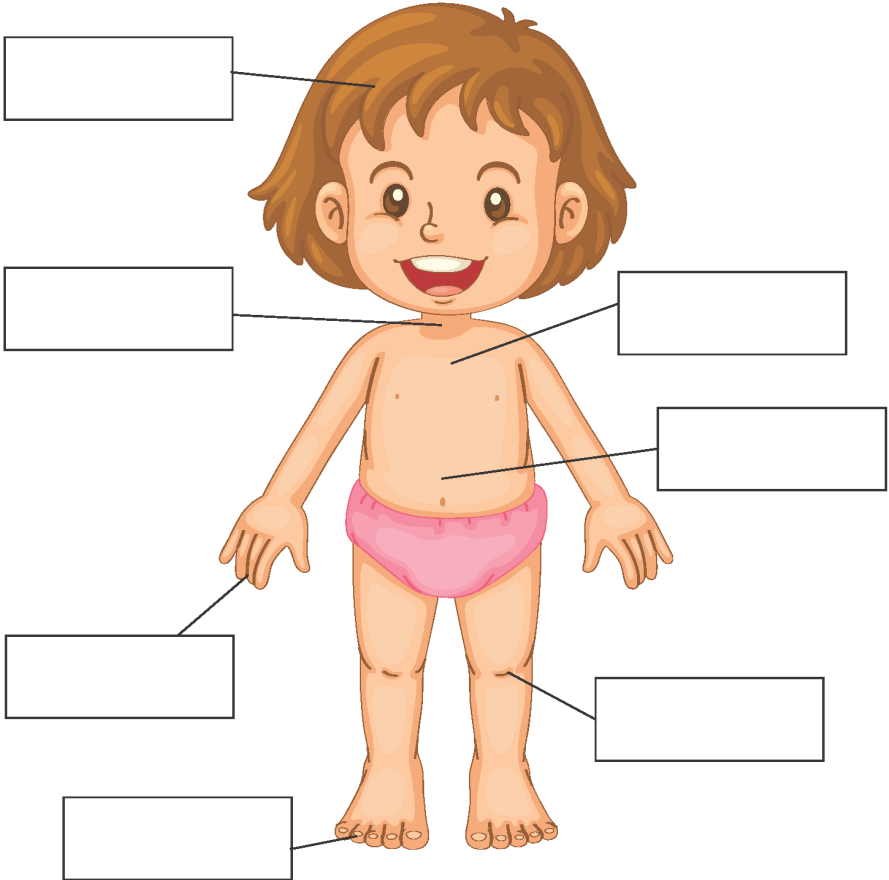
BODY PARTS



MY BODY ORGANS



Use the word bank at the bottom to label the parts of the body.



hair	neck	stomach	
chest	knee	fingers	toes



Draw a line from each word to the correct part of body

Head

Mouth

Nose

Hand

Stomach

Arm

Chest

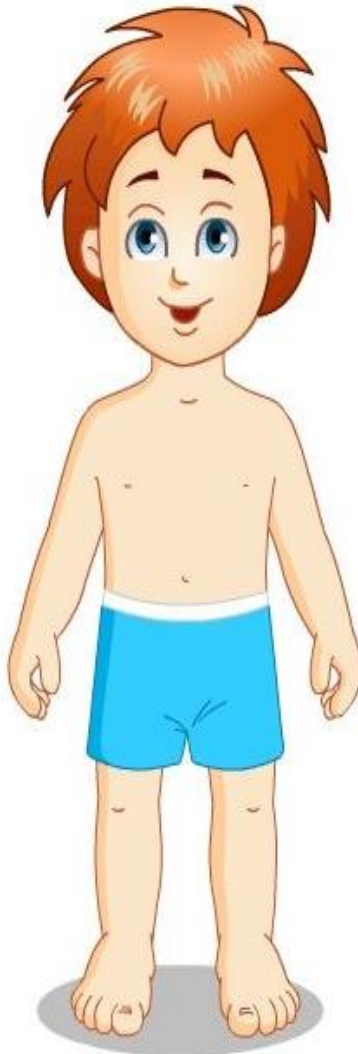
Neck

Fingers

Toes

Leg

Foot





CLASSROOM OBJECTS



Calculator



Paper



Magnifying glass



Notebook



Highlighter



Clock



Sharpener



Pencil



Crayons



Paint brushes



Book



Globe



Eraser



Paint



Ruler



Map



Pencil case



Backpack



Glue



Ballpoint pen



Computer



Scissors



Bottle



Box



Chair



Desk



Window



Bookcase



Door



Cupboard



Board

CHOOSE THE CORRECT WORD



COMPUTER

BOARD



PEN

PENCIL



BOOK

COMPUTER



PENCIL

PEN



BAG

BOOK



ERASER

SHARPENER



DESK

BOARD



CHAIR

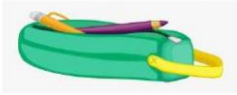
DESK



RULER

PENCIL

Match the word to the pictures



pencil
case

ruler

glue

scissors

pen

pencil

eraser

board



Chose the word that best describes it



- a) Pen
- b) Stapler
- c) Compass



- a) Light
- b) Bus
- c) House



- a) Table
- b) Car
- c) School



- a) Teacher
- b) Book
- c) Family



- a) Globe
- b) Quiz
- c) Classroom



- a) Calculator
- b) Notebook
- c) Pencil



Fill in missing vowels for each of the following words



Sch....l b..g



R..l..r



L..pt..p



Sr..rp..n..r



..r..s..r



Cl.ck



P..nc..l



P....nt



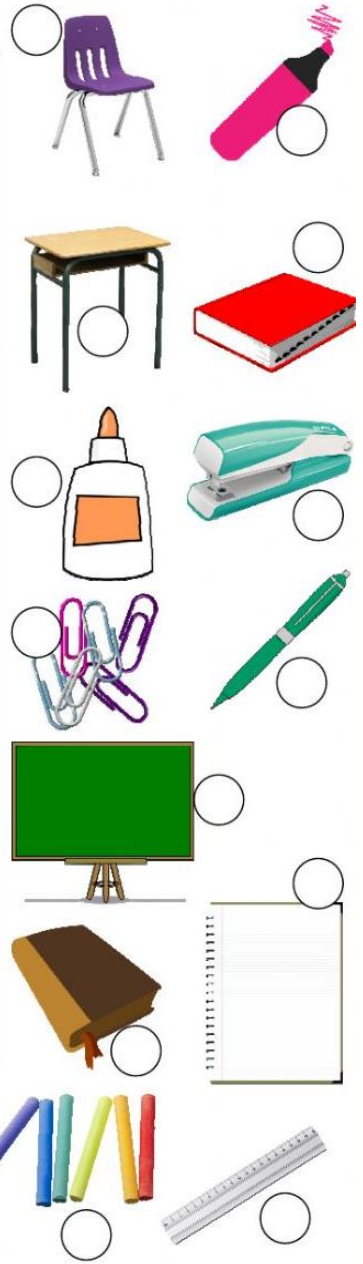
D..sk

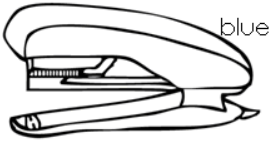
Find the school names in the box



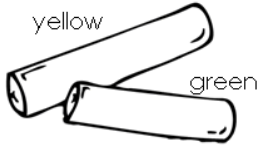


1. Paper clips
2. Sheets of paper
3. Highlighter
4. Table
5. Desk
6. Chair
7. Paper bin
8. Ruler
9. Scissors
10. Pencil
11. Stapler
12. Schoolbag
13. Eraser/rubber
14. Pencil Case
15. Glue
16. Chalks
17. Sharpener
18. Pen
19. Notebook
20. Blackboard
21. Folders
22. Book
23. Calculator
24. Dictionary
25. Laptop

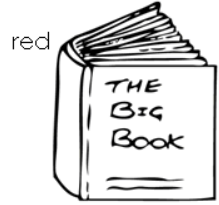




stapler



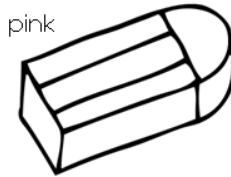
chalk



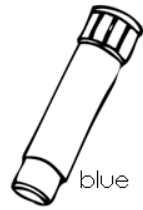
book



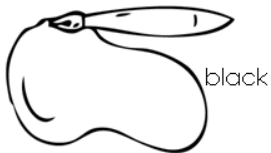
clock



eraser



glue



ink



marker



scissors

Identify the people in the school

Director – Student – Teacher – Cleaner Cook -
Secretary



1.....



2.....



3.....



4.....



5.....



6.....



Ruthna Garnier



Name the parts of the school

1. Playground
2. Principal's office
3. Canteen
4. Science Lab

5. Computer Lab
6. Clinic
7. Classroom
8. Soccer Field
9. Library



Identify the school subjects: Technology–Art– History–Geography– Music–Maths–Science– Chemistry-Physical



1.....



2.....



3.....



4.....



5.....



6.....



7.....



8.....



9.....



HOBBIES

Jogging – Cycling – Fishing – Camping – Dancing – Climbing – Doing Exercises – Skateboarding – Horse Riding



.....



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Ruthna Garnier



INTRODUCE YOURSELF

- Good morning, my name is.....
- I am from.....
- I live in.....
- I am.....years old
- My birthday is on.....
- I am a student at.....
- My favourite subject is.....
- My favourite sport is.....
- There are.....people in my family
- My hobby is.....
- My favourite food is.....
- My favourite drink is.....
- My favourite day of the week is.....
- My favourite month is.....
- My favourite singer is.....
- My favourite actor is.....
- My favourite country is.....
- I study English because.....
- I don't like.....



Get...



Get fit



Get ready



Get dressed



Get on



Get rich



Get sick



Get in trouble



Get off





THE ENGLISH GRAMMAR WORKBOOK

A SELF-STUDY GUIDE TO IMPROVE FUNCTIONAL WRITING

Ruthna Garnier



Ruthna Mercilia Garnier has a Bachelor of Tourism and Hotel Business Administration and a Bachelor of Theology. She is a teacher, preacher, lecturer, and influential speaker in Latin America, the Caribbean, Canada, and Spain. She likes working with the community to get closer to the reality of people.

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